

MINUTES OF THE KILBY PARISH COUNCIL MEETING held on Tuesday 11th October 2022 7.30pm at Kilby Primary School.

Present: Cllr Andrew Collins
Cllr Mark Pausey
Cllr Lisa McLoughlin
Cllr Gerry Tunnicliffe
Mrs Tina Cox – Clerk to the Council

Also present: Cllr Les Phillimore (County Councillor), and 3 members of the public

88. Apologies - Cllr Iain Jones and Cllr Adrian Clifford (District Councillor).

89. Code of Conduct: Members’ Disclosure of interests and Requests for Dispensations relating to items on the agenda – None.

90. Minutes of the previous meeting – The members approved the minutes of the meeting held on the 14th June 2022. (Circulated to all Councillors prior to the meeting).

91. Matters Arising from the minutes of the previous meeting not included elsewhere on the agenda (for information only) – None.

92. Report from County Councillor LCC-Cllr Les Phillimore – Cllr Phillimore reported that the recommended suppliers for the MVAS have been approved and sent out to all parishes, the clerk confirmed. He also advised that costs have gone up considerably during the start of this process. Posts are now in situ and he has set a meeting for the 14th October with all his parishes to discuss the funding for 2022/2023. He asked if Kilby Parish Council could consider any further requests for funding prior to the meeting. The Chair confirmed that 2021/2022 would be for the initial MVAS and that a second MVAS would be appreciated for the 2022/2023 funding. The Council agreed that any further funding i.e. for spare batteries, brackets or towards the cost of an MVAS would be sourced from the KPC reserve monies. Cllr Phillimore advised that this would be the last year of the funding due to the financial challenges faced by LCC. He reported that he had not made any progress with lighting being reinstated after 12 on Wistow Close. A risk assessment, with the backing of the local police unit will need to be carried out for this to be considered further. PC Ian Wardle, he advised has now moved on and Cllr Phillimore has not heard who will replace him also due to the recent unrest in Leicester (East) local resources had been redirected to deal with the issues.

93. Report from District Councillor – Cllr Adrian Clifford – update on any local issues or information from BDC – apologies had been received from Cllr Clifford prior to the meeting, who had a prior engagement. Cllr Phillimore updated the meeting with local (BDC) points. 2,000 trees as part of an initiative by BDC had been given away. The Youth Council at Blaby was going from strength to strength and a Youth Group Forum being an off shoot had been set up. The lack of recycling bins had been a topic recently discussed.

94. Policy & Finance

a) To receive and approve Financial Report as at 31st May 2022:

1) Cheques submitted since the last meeting:

Blaby District Council	733	Cleansing Services 2022/2023 (Park bins)	£265.20
LRALC	734	Training – Playground Inspections (Cllr Collins)	£60.00
T.Cox	735	Clerks’ Salary (May 2022)	£284.26
Arthur J Gallagher Ltd	736	Insurance 2022/2023	£498.76
Kilby C of E Primary School	737	Room hire (May and June 2022)	£60.00
Cancelled	738		

T.Moore	739	Grass cutting maintenance	£690.00
I.Jones	740	S137 Jubilee event printing	£156.00
T.Cox	741	Clerks Salary (June 2022)	£284.26
T.Cox	742	Stationery	£28.00
T.Moore	743	Grass cutting maintenance	£510.00
T.Cox	744	Clerks' salary (July 2022)	£284.26
T.Moore	745	Grass cutting maintenance	£276.00
T.Cox	746	Clerks' salary (August 2022)	£284.26
		Total	£3681.00

The balance at the bank as of 31st August 2022 is £12,302.58.

Expenditure to date £4,572.37.

Receipts £4245.00.

- a) To receive and approve the following policies and procedures (Circulated to all Councillors Prior to the meeting):
- 1) Standing orders 2022 - resolved
 - 2) Code of Conduct 2022 (pending a revision subject to Council agreement) - resolved
 - 3) Financial Regulations 2022 - resolved
 - 4) Noticeboard Policy 2022 - resolved
 - 5) Publication Policy 2022 - resolved
 - 6) General Privacy Notice 2022 - resolved
 - 7) Staff Privacy Notice 2022 - resolved
 - 8) Data Protection Policy 2022 - resolved
 - 9) Data Breach Policy 2022 - resolved
 - 10) Subject Access Policy 2022 - resolved
 - 11) General Consent form 2022 - resolved
 - 12) Equal Opportunity Policy 2022 (New draft) - resolved

95. Open Spaces/Assets

- a) Update on Parish Maintenance – Cllr Pausey reported that the window on the castle structure had been repaired – KPC would like to express their gratitude for Tony Kilsby services. The grass had been recently been mowed and there were no further issues with the moles.
- b) Annual Inspection – The Annual Report had been received and Cllr Pausey stated no major concerns had been raised. Minor repairs to the swings/fixtures will be looked at again and reviewed in 3 months. Bars on the entrance to the park will be removed to allow for pushchairs to come through.

96. Planning and Environment

- a) Planning application received by Kilby Parish Council since the last meeting:
- 1) 22/0831/FUL - Halford Farm Fleckney Road Kilby Leicestershire LE18 3TB - Proposed new dwelling, garage and change of use of agricultural land to residential garden – a request for an extension has been requested by KPC to give Councillors time to consider the plans. Comments to be sent to BDC by 14th October 2022.
 - 2) 22/0893/AGR - Foston Lodge Farm Welford Road Kilby Leicestershire LE8 5WD - Application to determine if approval is required for open sided steel frame agricultural building to cover existing outdoor feed/lying area – The application has been approved.
- b) Planning applications awaiting decisions:
- 1) 21/0507/HH – Broadway Farm – 1 1/2 storey extension to form car port, garages and workshop – RESOLVED No further comments regarding this application have been submitted. Previous comments can be viewed on the Blaby District Council Website-Awaiting a decision – no further update available for this application.
 - 2) 22/01133/FUL -Installation of a solar photovoltaic (PV) array/solar farm including a battery energy storage system with associated infrastructure, access and landscaping, Wistow Lodge Farm, Fleckney Road, Wistow, Leicestershire – Pending consideration – Comments had been submitted by KPC and can be viewed on the Harborough District Council Website.
- c) Planning application updates:

- 1) 22/0313/HH -15 Main Street Kilby Leicestershire LE18 3TD-Conversion of old barn to form habitable annex-style living accommodation, subsidiary to the main dwelling- Application approved.
 - 2) 22/0396/HH - Erection of garden shed (with demolition of existing shed) Location: 2 Main Street Kilby Leicestershire LE18 3TD -RESOLVED – Application permitted.
- d) Shire Environment Grants- Cllr Collins advised that details had been sent to Cllr Jones and would be updated at the next meeting.
 - e) Lighting on Wistow Close – update from Cllr Phillimore (see item 92)
 - f) Low hanging trees on the A5199 near to the speed sign – The Clerk advised that part of the tree had been removed, however the report had been forwarded to the Forestry Dept at LCC for further works. The Clerk will chase.
 - g) Tree suckers protruding the pavement on Main Street/Spinney Road – The Clerk advised that this has been reported and chased. The report had been forwarded to the Forestry Dept at LCC. The Clerk will chase.
 - h) Footpath with overhanging trees going towards Newton Harcourt – Although it was unclear if any work had been carried out the Clerk will speak to LCC to see if or when this will be looked at.
 - i) Closure of the A5199 past Shearsby on the A5199 – Councillors felt that traffic, particularly HGV traffic had not increased, as feared. This will be review further as works are ongoing for some months.
 - j) National Highways and Transport Survey 2022 – Cllr Collins will complete.
 - k) Hinckley National Rail Freight Interchange – There have been no further developments.
 - l) Harborough District Council Strategic Housing and Economic Land Availability Assessment 2021 – sent out to all Councillors prior to the meeting. No further comments.
 - m) Blaby District Council Settlement Audit Review 2022 - Cllr Collins will forward details to the Clerk, prior to the 9th November deadline.

97. Public Forum

- 2 attending residents wished to thank Cllr Tunnicliffe for bringing the Wistow Close lighting issue to the Councils attention. They would like to point out that police attended an incident not so long ago regarding a converter being stolen from a car.
- Issues around the Arriva buses not turning up, in 1 case making it a 1 hr wait. No notification issued which left elderly residents standing waiting.

Meeting closed at 8.44pm

Next Meeting: Tuesday 8th November 2022 at Kilby C of E Primary School at 7.30pm