

MINUTES OF THE ANNUAL KILBY PARISH COUNCIL MEETING held on Tuesday 9th May 2023 8pm at Kilby Primary School, Main Street, Kilby

Present: Cllr Andrew Collins

Cllr Lisa McLoughlin

Cllr Gerry Tunncliffe

Cllr Mark Pausey

Cllr Iain Jones

Mrs Tina Cox – Clerk to the Council

Also present: 1 member of the public

128. Election of the Chairman for the ensuing year. Cllr Pausey proposed Cllr Collins, seconded by Cllr Jones. Accepted by Cllr Collins.

129. Election of the Vice Chairman for the ensuing year. Cllr McLoughlin proposed Cllr Pausey, seconded by Cllr Tunncliffe. Accepted by Cllr Pausey.

Cllr Collins took over the Chair of the meeting.

130. Apologies – Cllr Phillimore and Cllr Clifford. Cllr Collins will contact the newly elected Cllrs for Foston and Kilby District, introducing himself and fellow Cllrs.

131. Code of Conduct: Members’ Disclosure of interests and Requests for Dispensations relating to items on the agenda – Cllr Pausey, as a neighbouring property to item 138 b) 2.

132. Minutes of the previous meeting – approve the minutes of the meeting held on the 14th March 2023. (Circulated to all Councillors prior to the meeting)

133. Matters Arising from the minutes of the previous meeting not included elsewhere on the agenda (for information only) = None

134. Report from County Councillor LCC-Cllr Les Phillimore – update on MVAS and any issues or information from LCC – Cllr Phillimore sent his apologies for this meeting. Item 138 e) relates to the MVAS update.

135. Report from District Councillor – Cllr Adrian Clifford – update on any local issues or information from BDC – Cllr Clifford has sent his apologies. He will update the members at the next meeting.

136. Policy & Finance

a) To receive and approve Financial Report as at 31st March 2023 (year-end):

1) Cheques submitted since the last meeting:

Kilby Primary School	758	Hire of the hall	£30.00
T.Cox	759	Clerks’ salary Feb 2023	£284.26
LRALC	760	Audit Services	£180.00
Information Comm	761	Data Protection Renewal	£40.00
T.Cox	762	Misc stationery	£88.23
			£622.49

The balance at the bank as of 31st March 2023 – £13341.39 Year end.

Expenditure to date £8258.58.

Receipts £8629.60.

This is the end of the financial year 2022/2023.

- b) To receive and approve the Annual Governance and Accountability Return 2022/2023 (AGAR2) – (copied to all members prior to the meeting) – The Certificate of Exemption for smaller Councils not exceeding £25,000, was agreed by the Council, signed and dated by the Chairman and Clerk.
- c) Annual Governance Statement 2022/2023 (copied to all members prior to the meeting) – The Clerk read out the statement, the Council agreed. It was then signed and dated by the Chairman and Clerk.
- d) Accounting Statements 2022/2023 (copied to all members prior to the meeting) – The Clerk will read out the statement. The Council agreed and it was signed and dated by the Chairman and Clerk.
- e) Auditors Report – This was not received at the time of the meeting. The Clerk will chase the Auditor.

- f) Revised Clerks Contract of Employment – £11.42 per hour (SCP 6) awarded from 1st April 2022, back payment received. For information only as previously agreed by Council. Contract then signed by the Chairman and Clerk.
- g) Kilby Parish Council Risk Assessment – no changes to the RA. Signed by the Chairman

137. Open Spaces/Assets

- a) Update on any parish maintenance.
 - 1) 3 monthly playground inspection findings. Cllr Pausey and Cllr Collins have reported on there findings (circulated to all Councillors prior to the meeting). The Clerk had contact the contractor for trimming back of brambles. A resident had kindly offered to replace/work on the arbor roof – update to follow. The members discussed the replacement of another bench on the park. Cllr Pausey will also look at the other benches around the village – in front of the houses on Wistow Road function and the one on the green. Cllr Pausey will update at the next meeting.

138. Planning and Environment

- a) Planning application received by Kilby Parish Council since the last meeting: None
- b) Planning applications awaiting decisions:
 - 1) 22/2221/HH - 72 Main Street Kilby Leicestershire LE18 3TD - Retention of shed to side of dwelling - Awaiting decision. KPC have no comments on this application.
 - 2) 22/1188/FUL – 37 Main Street Kilby Leicestershire LE18 3TD -Construction of a new four bedroomed dwelling to the rear of the site with associated parking and landscaping - Awaiting decision – KPC comments can be viewed on the BDC website.
 - 3) 21/0507/HH – Broadway Farm – 1 1/2 storey extension to form car port, garages and workshop – No further comments regarding this application have been submitted. Previous comments can be viewed on the Blaby District Council Website-Awaiting a decision.
 - 4) 22/01133/FUL -Installation of a solar photovoltaic (PV) array/solar farm including a battery energy storage system with associated infrastructure, access and landscaping, Wistow Lodge Farm, Fleckney Road, Wistow, Leicestershire – Pending consideration.
- c) Planning application updates: None.
- d) Closure of the A5199 update – The road is now completely open and there does not seem to be any impact on the village.
- e) MVAS signs – the next steps for the Council – the money has been received and the Clerk has placed the order for 2 units with spare batteries. The delivery date is 6 – 8 weeks.
- f) Hinckley National Rail Freight Interchange – latest update – preapplication comments were submitted by KPC. The developers are now seeking further involvement by Parish Councils. Cllr Collins will look at the recent letter from them and update at the next meeting. BDC can only comment as it is a nationally important strategic scheme, which has to be considered by the Planning Inspectorate.
- g) Arriva 49 bus – update on complaint received due to bus not stopping at The Pump House. Cllr Jones stated you need to flag the bus for it to stop. It is not a timing stop.
- h) Wistow Close – latest incidents – Cllr Tunnicliffe reported there had been a car stolen recently and a white van with covered sign writing seen acting suspiciously in the area. Residents were advised to report all incident to the police.

139.Public Forum

- Simon Hope offered his services to maintain the castle. Cllr Pausey thanked him and said he would be inspecting the area in the next couple of weeks and suggest meeting at the park to see what needed to be done.

Meeting closed at 8.58pm

Next Meeting: 13th June 2023 at 7.30pm, Kilby C of E Primary School.