

**MINUTES OF THE ANNUAL MEETING OF KILBY PARISH COUNCIL held on Tuesday 1st May 2018, 7.50 pm
at the United Reformed Church, Main Street, Kilby**

Present: Cllr Andrew Collins (Chairman)
Cllr Gerry Tunnicliffe (Vice Chairman)
Cllr Gail Butler
Cllr Tony Kilsby
Cllr Iain Jones

Mrs Tina Cox, Clerk to the Council

Also present: Cllr David Jennings (District and County Councillor) and 6 members of the public
1/2018. Election of Chairman for the ensuing year.

Cllr Andrew Collins was elected to office for the forthcoming year.

2/2018. Appointment of Vice Chairman for the ensuing year

Cllr Gail Butler was appointed as Vice Chairman

3/2018. Apologies for absence: No apologies of absence received

4/2018. Code of Conduct: Members' Disclosure of interests and Requests for Dispensations – Cllr Tony Kilsby (9/2018(c) and Cllr Iain Jones 9/2018(e)

5/2018. Minutes of the previous meeting

The minutes of the meeting of the Council held on 9th January 2018 were agreed as a true record and signed by the Chairman.

6/2018. Matters arising from the minutes of the previous meeting not included elsewhere on the agenda:

a) Speed signs on the A5199 – Cllr Collins reported that he had written to David Moulard to propose moving the sign approached from Wigston. Mr Moulard had responded that no action would be taken re the sign on the approach from Wigston, but that relocation of the sign at the Foston Road and improved road markings were under consideration'

b) Arriva buses – There has been no reply from Arriva buses regarding the problem of buses idling outside local residents properties with engines running. The Clerk spoken to Richard Briggs at County Hall to raise the issue – Mr Briggs has suggested emailing him with the concerns and he will pass this onto Arriva.

7/2018. Policy & Finance

a) Financial Report to 31st March 2018 - It was resolved that the finance report (copied to all members and filed with these minutes) was received and approved. The bank reconciliation to 31st March 2018 was signed by the Chairman.

b) Asset Register - A copy of the 2017/2018 Asset Register had been copied to members. With the castle having had its first inspection it was agreed to increase the Asset Register by £3,500 to cover the materials cost of the castle and for initial insurance purposes. A valuation update would be sourced from the Playground Inspection Company at the time of the final inspection.

c) Update of website hosting and support – A cheque for £360.00 had been forwarded to 2Communt Limited for continued UKLC website hosting, support and licence prior to the meeting.

d) Update of membership to Leicestershire and Rutland Association of Local Councils – A cheque for the amount of £142.04 had been forwarded to LRALC for the continued membership prior to the meeting.

8/2018. Open Spaces/Assets

a) Update on Playground Project – Cllr Kilsby report that the first inspection had taken place with only minor faults being detected; some gaps due to movement of wood noticed. The inspection report would follow. Cllr Butler would chase the report with the inspection company to enable S106 funds to be released so that purchase of the slide to go ahead. Asset Register discussed 7/2018 item b).

b) To receive and approve inspection training – Cllr Kilsby to attend the ½ day training course in October 2018. The Clerk will book a place on his behalf.

9/2018.

Planning & Environment

a) Planning applications and pre – application comments responded to by the Council (see summary)

17/0403/OUT – Land south of Marston Crescent, Countesthorpe - Refused

17/0405/OUT – Land off Peatling Road, Countesthorpe - Refused

17/1678/FUL - Limes Farm, Main Street, Kilby – Pending

b) David Wilson Homes, Kilby Road, Fleckney - Reserved Matters (Harborough DC) –

pending a planning meeting on the 1st May 2018 at 6.30pm

c) Tottering Hall Farm – Pre app comments submitted by KPC 27.03.18

d) Update on willows on Wistow Green – Works due to be carried out in the summer. Clerk to email Peter Kenyon again in June for an update.

e) Leicester and Leicestershire Strategic Growth Plan Consultation – update, including invitation to join CPRE - Following attendance by Cllr Jones & Cllr Collins at an initial consultation meeting in Great Glen on 20th February, KPC membership of CPRE was under consideration (discussion deferred from previous PC meeting in March). Having membership the members felt it would be beneficial for gathering information to make informed decisions in the future. Membership would be at a cost of £36.00 per year with a view to review in 12 months time. Following discussion it was resolved that KPC would join CPRE – Cllr Collins to pass membership form to the Clerk for action. Cllr Jones declined to comment regarding the membership, due to his own individual membership of CPRE – see 4/2018 above. Cllr Jones re-joined the discussion after membership decision and reported on his attendance at a further meeting organised by CPRE on 25th April in his capacity as an individual member (i.e. not as a KPC representative). Other Councillors were free to attend future meetings as individuals or as KPC representatives (CPRE membership was not compulsory for Parish Councils).

f) Parking on Wistow Close- a complaint received from a resident regarding inconsiderate parking had been responded to prior to the meeting. Being on a public highway and although not a criminal offence had been committed the complainant had been advised to contact the Local Policing Unit (LPU) for further advice.

g) Drain collapse outside the United Reformed Church and update – The Clerk would email Andy Hunt again along with photographic evidence of the situation. Cllr Collins offered to give some structural wording to the email.

h) Fly – tipping in layby – This item was also discussed within the Annual Parish Meeting and will be kept under review.

Public Forum

a) Mole traps had been purchased by Cllr Jones, however there seemed to be no activity at this moment in time. Item to be reviewed.

Meeting closed: 9.30pm

Next meeting: Tuesday 5th June 2018 at 7.30pm at United Reformed Church, Kilby