

# KILBY PARISH COUNCIL

Serving the Villages of Kilby and Foston  
in the District of Blaby  
Leicestershire

**Clerk to the Council:** Mrs Tina Cox, Willow Farm,  
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## NOTICE OF MEETING

**NOTICE is given that the Annual Meeting of KILBY PARISH COUNCIL will be held on Tuesday 9<sup>th</sup> May 2023 at 8pm at Kilby C of E Primary School and Members of the Council are summoned to transact the business shown in the attached Agenda.**

All meetings of the Council are open to the public and press and they are welcome to attend. There is a "Public Forum" item at which members of the public may make comment or ask questions about matters relating to the work of the Council.

*T.Cox*

Tina Cox  
Clerk to the Council  
4<sup>th</sup> May 2023

## AGENDA

**128.Election of the Chairman for the ensuing year.**

**129.Election of the Vice Chairman for the ensuing year.**

**130.Apologies**

**131.Code of Conduct: Members' Disclosure of interests and Requests for Dispensations**  
relating to items on the agenda

**132.Minutes of the previous meeting** – approve the minutes of the meeting held on the 14<sup>th</sup> March 2023. (Circulated to all Councillors prior to the meeting)

**133.Matters Arising from the minutes of the previous meeting not included elsewhere on the agenda** (for information only)

**134.Report from County Councillor LCC-Clr Les Phillimore** – update on MVAS and any issues or information from LCC.

**135.Report from District Councillor – Clr Adrian Clifford** – update on any local issues or information from BDC.

**136.Policy & Finance**

a) To receive and approve Financial Report as at 31<sup>st</sup> March 2023 (year-end):

1) Cheques submitted since the last meeting:

Kilby Primary School	758	Hire of the hall	£30.00
T.Cox	759	Clerks' salary Feb 2023	£284.26
LRALC	760	Audit Services	£180.00
Information Comm	761	Data Protection Renewal	£40.00
T.Cox	762	Misc stationery	£88.23
			£622.49

The balance at the bank as of 31<sup>st</sup> March 2023 – £13341.39 Year end.

Expenditure to date £8258.58.

Receipts 8629.60£.

This is the end of the financial year 2022/2023.

- b) To receive and approve the Annual Governance and Accountability Return 2022/2023 (AGAR2) – (copied to all members prior to the meeting) – The Certificate of Exemption for smaller Councils not exceeding £25,000. To be agreed by the Council, signed and dated by the Chairman.
- c) Annual Governance Statement 2022/2023 (copied to all members prior to the meeting) – The Clerk will read out the statement, to be agreed by the Council, signed and dated by the Chairman.
- d) Accounting Statements 2022/2023 (copied to all members prior to the meeting) – The Clerk will read out the statements, to be agreed, signed and dated by the Chairman
- e) Auditors Report –
- f) Revised Clerks Contract of Employment – £11.42 per hour (SCP 6) awarded from 1<sup>st</sup> April 2022, back payment received.
- g) Kilby Parish Council Risk Assessment – no changes.

### **137. Open Spaces/Assets**

- a) Update on any parish maintenance.
  - 1) 3 monthly playground inspection findings.

### **138. Planning and Environment**

- a) Planning application received by Kilby Parish Council since the last meeting: None
- b) Planning applications awaiting decisions:
  - 1) 22/2221/HH - 72 Main Street Kilby Leicestershire LE18 3TD - Retention of shed to side of dwelling - Awaiting decision
  - 2) 22/1188/FUL – 37 Main Street Kilby Leicestershire LE18 3TD -Construction of a new four bedroomed dwelling to the rear of the site with associated parking and landscaping - Awaiting decision
  - 3) 21/0507/HH – Broadway Farm – 1 1/2 storey extension to form car port, garages and workshop – RESOLVED  
No further comments regarding this application have been submitted. Previous comments can be viewed on the Blaby District Council Website-Awaiting a decision.
  - 4) 22/01133/FUL -Installation of a solar photovoltaic (PV) array/solar farm including a battery energy storage system with associated infrastructure, access and landscaping, Wistow Lodge Farm, Fleckney Road, Wistow, Leicestershire – Pending consideration.
- c) Planning application updates: None
- d) Closure of the A5199 update
- e) MVA signs – the next steps for the Council
- f) Hinckley National Rail Freight Interchange – latest update.
- g) Arriva 49 bus – update on complaint received due to bus not stopping at The Pump House.
- h) Wistow Close – latest incidents.

### **139. Public Forum**

**Next Meeting:** 13<sup>th</sup> June 2023 at 7.30pm, Kilby C of E Primary School.