

KILBY PARISH COUNCIL

Serving the Villages of Kilby and Foston
in the District of Blaby
Leicestershire

Clerk to the Council: Mrs Tina Cox, Willow Farm,
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NOTICE OF MEETING

NOTICE is given that the Annual Meeting of KILBY PARISH COUNCIL will be held on Tuesday 7th May 2024 at 7.30pm at The Function Room, The Dog and Gun Public House, Main Street, Kilby and Members of the Council are summoned to transact the business shown in the attached Agenda.

All meetings of the Council are open to the public and press and they are welcome to attend. There is a "Public Forum" item at which members of the public may make comment or ask questions about matters relating to the work of the Council.

T.Cox

Tina Cox
Clerk to the Council
2nd May 2024

AGENDA

191.Election of the Chairman for the ensuing year.

192.Election of the Vice Chairman for the ensuing year.

193.Apologies

194.Code of Conduct: Members' Disclosure of interests and Requests for Dispensations

relating to items on the agenda

195.Minutes of the previous meeting – approve the minutes of the meeting held on the 12th March 2024. (Circulated to all Councillors prior to the meeting)

196.Matters Arising from the minutes of the previous meeting not included elsewhere on the agenda (for information only)

197.Report from County Councillor LCC-Clr Les Phillimore – update on any issues or information from LCC.

198.Report from District Councillor – Cllr Adrian Clifford – update on any local issues or information from BDC.

199.Policy & Finance

a) To receive and approve Financial Report as at 31st March 2024 (year-end):

1) Cheques submitted since the last meeting:

T.Moore	852	Grass cutting Oct (Previous chq not received)	£288.00
T.Cox	853	Clerks' salary Feb 2024	£322.92
Information Comm	854	Data Protection fee	£40.00
T.Cox	855	Room hire (Paid via Paypal) March meeting Arnesby village hall	£25.00
			£675.92

The balance at the bank as of 31st March 2024 – £14450.05 Year end (£30 cheque not banked and will roll over to next year)

Expenditure to date £16,143.34.

Receipts £17,282.00.

This is the end of the financial year 2023/2024.

- b) To receive and approve the Annual Governance and Accountability Return 2023/2024 (AGAR2) – (copied to all members prior to the meeting) – The Certificate of Exemption for smaller Councils not exceeding £25,000. To be agreed by the Council, signed and dated by the Chairman.
- c) Annual Governance Statement 2023/2024 (copied to all members prior to the meeting) – The Clerk will read out the statement, to be agreed by the Council, signed and dated by the Chairman.
- d) Accounting Statements 2023/2024 (copied to all members prior to the meeting) – The Clerk will read out the statements, to be agreed, signed and dated by the Chairman
- e) Auditors – The appointment of a new auditor – Joanne Lowe. The audit will take place w/c 20th May 2024.
- f) Revised Clerks Contract of Employment – £12.42 per hour (SCP 6) awarded from 1st April 2023, back payment received.
- g) Kilby Parish Council Risk Assessment – (Copied to all Councillors prior to the meeting).
- h) Online banking – approval for the process of paying invoices to be through online banking.
- i) Policy amendments in relation to payments online – Financial Regulations 2024 (copied to all Councillors prior to the meeting)
- j) Microsoft update from Cuttlefish.

200.Open Spaces/Assets

- a) Update on any parish maintenance.

201.Planning and Environment

- a) Planning application received by Kilby Parish Council since the last meeting: None
- b) Planning applications awaiting decisions:
 - 1) 23/1039/FUL - Glebe House, Main Street, Kilby LE18 3TD - Change of use from C3 Dwelling house to F1(a) Learning and non-residential institutions for the creation of a SEND autism school for primary school aged children in school years 3-6 (ages 7 to 11). To provide for up to 20 no. children (maximum number to be built up gradually from lower numbers to start with). Proposed 26 no. new parking spaces to serve the school to be built with permeable surfacing with water directed to the lawn – extension for consultation by KPC has been requested and accepted by BDC to the 12th January 2024 – awaiting decision.
- c) Planning application updates:
 - 1) 24/0176/FUL Erection of four timber horse stables for private recreational use with associated land used for keeping horses for private recreational use - 37 Main Street Kilby Wigston Leicestershire – Application permitted 2 April 2024
 - 2) 22/01133/FUL -Installation of a solar photovoltaic (PV) array/solar farm including a battery energy storage system with associated infrastructure, access and landscaping, Wistow Lodge Farm, Fleckney Road, Wistow, Leicestershire – Approved 27 March 2024.
 - 3) 24/0073/AGR - Elidan Welford Road Kilby Leicester Leicestershire LE18 3TF - Application for prior notification for proposed agricultural building of approx 30m by 15m - Decided - Prior Approval is Not Required - Decision Issued Date Tue 27 Feb 2024
- d) Hinckley National Rail Freight Interchange – latest update.
- e) Flooding updates
- f) Signs on the A5199
- g) Police Newsletters and Beat surgery/visit to Kilby – update
- h) War memorial- update – To discuss the purchase of a poppy wreath
- i) Update on Meeting room hire

202.Public Forum

Next Meeting: 13th June 2023 at 7.30pm, .