

**MINUTES OF THE MEETING OF KILBY PARISH COUNCIL held on Tuesday 3<sup>rd</sup> November 2020 7.30 pm  
via Zoom Conference Calling.**

**Present:** Cllr Andrew Collins  
Cllr Gerry Tunnicliffe  
Cllr Mark Pausey  
Cllr Lisa McLoughlin  
Mrs Tina Cox - Clerk to the Council

**Also present:** Cllr Les Phillimore, Cllr Adrian Clifford and 1 member of the public

- 34/2020 **Apologies for absence:** Cllr Iain Jones.
- 35/2020 **Code of Conduct: Members' Disclosure of interests and Requests for Dispensations** – None
- 36/2020 **Minutes of the previous meeting** – The minutes of the meeting of the Council (copied to all members prior to the meeting) held on the 8<sup>th</sup> September 2020 were agreed as a true record and signed by the Chairman.
- 37/2020 **Matters arising from the minutes of the previous meeting not included elsewhere on the agenda** – The date on the original minutes were incorrect and have since been amended, reissued to Councillors prior to the meeting and corrected on the website.

38/2020 **Policy & Finance**

**a) To receive and approve Financial Report as at 30<sup>th</sup> September 2020 –**

The Balance per the Bank Statement as at 30<sup>th</sup> September 2020 is £11,560.65. The second precept payment of £3197.00 has been paid on the 25<sup>th</sup> September, however cheque number 671, for the amount of £545.00 and cheque 672, for the amount of £40.00 still has to be presented to the bank thus leaving the balance to be £11346.03.

Cheques raised since the last meeting are as follows:

<b>Tina Cox</b>	<b>671</b>	<b>Clerk's Salary for May 2020</b>	<b>£174.62</b>
<b>ICO</b>	<b>672</b>	<b>Data Protection Subscription</b>	<b>£40.00</b>
		<b>Total amount of cheques paid since the last meeting</b>	<b>£214.62</b>

Payments from the 1.4.20 to 30.09.20 are £5037.91  
(Budget set at £6,364.00)

- b) Website Accessibility Regulations- update** – Cllr McLoughlin and the Clerk have attended the online training. The Regulations came into effect from September 2018, so the website and all documents on the website need to comply from that date. There is an accessibility statement on the website, however we have been advised that wording could be changed to 'working towards' compliance, the Clerk will speak to 2commune regarding this.
- c) To approve the Clerks salary - £10.24 SCP6 per hour from April 2020.** RESOLVED- The 2020/2021 pay award of 2.75% back dated to 1<sup>st</sup> April 2020 was approved.
- d) To approve the increase in hours of the Clerks time from 4 hrs per week to 6 hrs per week commencing 1<sup>st</sup> April 2021 – RESOLVED** – The clerks' hours would increase from 1<sup>st</sup> April 2021 taking into account present workloads already exceeding the 4 hours.
- e) Look at the budget ahead- increase in Clerks salary and hours, grass cutting and parish maintenance** - The Clerk requested that each working group look at what is needed in the next financial year. The Finance Working Group will draft the budget for the next meeting.
- f) Dates for next year's Kilby Parish Council Meetings and the Parish Meeting** – The Clerk requested the change of date to be the second Tuesday in the month, allowing time for the bank reconciliation to be more up to date, not clashing with bank holidays and enabling the Agenda for January to be done after the holiday period. She would check Cllr Jones' availability before confirming 2021 meeting dates.

39/2020 **Open Spaces and Assets**

a) **Update on Parish Maintenance to include:**

- 1) **Update on Playground maintenance** – Cllr Pausey informed the members that there was nothing to report.

40/2020 **Planning & Environment**

- a) **Planning applications received by Kilby Parish Council since the last meeting:** None
- b) **Proposed Government changes to the Planning System** – Cllr Collins had drafted consultation responses which had been sent to NALC and Central Govt.
- c) **People speeding through the village** – The Clerk reported that the Local Police unit had been informed of the Council's concerns regarding speeding, HGV's and congestion around school times. PC Wardle had visited the village, however there was no signs of speeding vehicles and HGV's were not going through. The Clerk asked if he could attend during the school drop off times, as parking around the school since the pub car park was closed, has become hazardous. The Chairman asked Cllr Phillimore for his input. Cllr Phillimore suggested writing a letter to Ann Carruthers at LCC – Highways to see if anything could be done.
- d) **Update on HGV's coming through the village** – Cllr Collins reported that he still has no reply from Maxi Concrete. The members agreed that continual reminding the Contractors to avoid busy times was still necessary.
- e) **Highways Community Funding** – The Clerk has filled in the application form for seating in the playing field (Social Distancing measure). A further update for the next meeting.
- f) **Consultation on a Blaby District Council Air Quality Action Plan** – RESOLVED Cllr Collins would draft some comments and circulate to the members prior to forwarding to David Gould.
- g) **Newton Harcourt 'link road' proposal following further development plans** - An email had been received by the Chairperson at Newton Harcourt Parish Council regarding concerns of the commuter and construction traffic going through their village if further plans for development were approved in the Cooks Lane area of Kilby Bridge, impacting the already congested roads through the small villages being used as a 'rat run'. The email also referred to them requesting a 'link road' effectively by passing their village. The members discussed the development and sympathised with their traffic issues. However, it was felt that this would not impact Kilby, as such. Also, the HGV's, as with the Fleckney developments, would still be under the 'except for access' ruling. No comments would be submitted by Kilby PC.

41/2020

**Public Forum** – One member of the public reported that there had been a near miss outside the school with one of his children. The members assured them that everything was being done to try and alleviate the problem such as working closely with the police.

**Meeting closed: 8.58pm**

**Next meeting: To be held on Tuesday 12th January 2021 at 7.30pm venue to be confirmed.**