

**MINUTES OF THE MEETING OF KILBY PARISH COUNCIL held on Tuesday 9th November 2021 7.30 pm
At Kilby C of E Primary School.**

Present: Cllr Andrew Collins
Cllr Mark Pausey
Cllr Iain Jones
Cllr Lisa McLoughlin
Cllr Gerry Tunncliffe
Mrs Tina Cox - Clerk

Also present: Cllr Les Phillimore and 1 member of the public

32. Apologies- Cllr Adrian Clifford

33. Code of Conduct: Members' Disclosure of interests and Requests for Dispensations

relating to items on the agenda – Cllr Pausey declared an interest in item 42(a)(i) and a matter arising from minutes of previous meeting.

34. Minutes of the previous meeting – The minutes of the meeting held on the 14th September 2021. (Circulated to all Councillors prior to the meeting) where approved and signed by the Chair.

35. Matters Arising from the minutes of the previous meeting not included elsewhere on the agenda (for information only) –

- a) It has been reported to BDC that the land at the rear of Chapel Close is again being used for storage. The Clerk has not had a reply or update from BDC and has now referred this back to Cllr Clifford who will update at the next meeting.

36. Report from County Councillor LCC – Cllr Les Phillimore reported to the members that the Highways Funding (£25,000 around his responsible Parish Councils) would be likely to consist of Mobile Vehicle Activation Signs (MVAS) for all his Parish areas, speeding being the common theme in all areas. For Kilby this would mean 3 posts being erected. Once Cllr Phillimore has got the necessary quotes he will come back with his recommendation. Cllr Pausey suggested to members that some reserve funds could be added to enable 3 units to be purchased and asked what the timescale would be? Cllr Phillimore said he was hopeful that it would be by the end of November. Cllr Phillimore will report back at the next meeting.

37. Report from District Councillor – Cllr Adrian Clifford – As Cllr Clifford did not attend, however he emailed the following prior to the meeting and this was read out by the clerk:

As I have previously discussed, a parent contacted me reporting parking and traffic safety concerns regarding Kilby Primary School. Evidently this is a longstanding issue and just one aspect of the historic traffic concerns pertaining to the village. In specifically considering school parking issues, due to location and lack of designated parking provision, this evidently presents numerous challenges towards seeking positive resolution.

Experience tells me that seeking to introduce enforceable parking restrictions outside the school will simply move the problem elsewhere and not satisfactorily resolve concerns.

I understand the Dog & Gun Pub are once again open to their car park being used by parents for short periods of time. However, this is evidently dependent upon changing the established behaviour of parents (e.g., walking to drop-off and collect children) and no doubt dependent upon a strong directive from the primary school.

In speaking with the Headteacher, I am aware the school has introduced staggered drop-off and collection times and although introduced due to Covid-19 mitigation, this model is to be continued long term due to positive impact upon parking concerns.

I have also been made aware that due to retirement, the primary school has lost its school crossing warden without any replacement being offered / provided. Accordingly, I have agreed with the Headteacher that I will explore the

likelihood of this service being re-instated, as a designated safe crossing point may encourage parents to utilise the Dog & Gun Car Park.

An application to the local authority could be made seeking to designate proximity of the location as a school safety zone, but to succeed this will require a solid evidence base and collective backing from the school, police and parish council etc.

Evidently, primary school-based concerns only represent one aspect of traffic issues impacting upon Kilby residents and extensive conversations seeking resolution are both historical and continue to take place. I am also aware as County Councillor; my colleague Cllr Phillimore continues to work hard with Leicestershire County Council Highways and the local police team seeking satisfactory long-term resolution.

In conclusion, I really believe a collective and co-ordinated strategy needs to be achieved concerning all key stakeholders, also to include Kilby residents, seeking to secure collective resolution and a long-term traffic / highway management plan. I feel a stand-alone solution focussed meeting, facilitated by the parish would represent a positive way forward and I am keen to support in every way possible.

Notes of the previous meeting also indicate concerns regarding land at the rear of Chapel Close. Please advise if this remains the case and I will liaise and revisit with the Blaby District Council Enforcement Team.

38. Update from Police – There has been no update from the Police. Cllr Pausey will contact PC Wardle.

39. Leicestershire County Council Highways – There has been no further update from LCC – Highways. Cllr Pillimore was asked to chase the repeater signs and the additional traffic survey.

40. Policy & Finance

a) To receive and approve Financial Report as at 31st October 2021:

i. Cheques submitted since the last meeting:

	708	Cheque raised in error	£0.00
The Playground Inspection Co	709	Annual Playground Inspection	£108.00
T.Cox	710	Clerks' salary (August 2021)	£284.26
Kilby C of E	711	Room hire (September 2021)	£30.00
T.Cox	712	Clerks' salary (September 2021)	£284.26
T.Moore	713	Grass cutting (Aug/Sept 2021)	£470.00
No Butts Bin Co.	714	Playground seating (funded)	£660.00
		Total	£1836.52

The expenditure to date is £5,568.87. The balance per the bank as of 31st October 2021 is £14,882.07. Estimated payments to the year end is £2078.96. Payment receipts to date £7678 (Precept), £1058.00 (LCC seat funding), £542.20 reclaimed VAT. Total receipts £9278.20

b) Recommendations for this year's budget (copied to all members prior to the meeting) to be finalised in the January 2022 meeting. Members were reminded that all recommendations for the forthcoming precept needed to be forwarded to the clerk or the Working Group prior to the next meeting. The Working Group will meet prior to the January meeting.

c) The Audit report findings and Finance Working Group Update:

- i. Approval of the Clerks Contract of Employment (copied to all members prior to the meeting) – RESOLVED the Clerks Contract of Employment has been revised, taking into account the increase of hours from 4 to 6 hours per week, already minuted and agreed and the hourly rate of £10.24 SCP 6 (pay award pending).
- ii. Approval of the Asset Register (copied to all members prior to the meeting) – RESOLVED – the listed assets, for insurance purposes stands at £50,286.
- iii. Approval of the 2022 meeting dates (copied to all members prior to the meeting)- RESOLVED
- iv. Approval of the Kilby Parish Council Risk Assessments (Copied to all members prior to the meeting) – ongoing and will be updated for the next meeting.

41. Open Spaces/Assets

a) Update on Parish Maintenance to include:

- i. Playground inspection report – Cllr reported that he has dismantled one of the seats and taped it off in readiness for the new seating to be installed. He was still doing a weekly inspection on the equipment and everything was fine. He noted that the goal post nets, after the grass had been cut had been put on top of the posts and was now tangled. The clerk made a note to speak to the Grass cutting contractor requesting when finishing the cutting to put the nets back.
- ii. Funding for the playground – update – Cllr Pausey reported that he was still in the process of doing the funding application.
- iii. Seating for the playground – The seats had been delivered and were now waiting for them to be installed, at a cost of around £200. Cllr Pausey will update at the next meeting.

42. Planning and Environment

- a) Planning application received by Kilby Parish Council since the last meeting-
 - i. 21/0830/FUL – 35 Main Street, Kilby – Demolish of existing outbuildings, construction of new 4 bed dwelling, together with car parking for the new dwelling and No. 35 and 37, at the rear of 35 Main Street, Kilby – Kilby Parish Council would make comments and forward to Blaby District Council Planning. These comments were neither opposing or recommending the application. The comments centred around the materials being used being sympathetic to the surrounding buildings. Comments can be viewed on the BDC website.
 - ii. 21//0507/HH – Broadway Farm – 1 storey extension to form car port, garages and workshop – Comments were neither opposing or recommending the application have been submitted with a note to state that the extension was for private use and not for commercial use. Comments can be found on the BDC website.
 - iii. 21/01584/FUL – Land off Arnesby Road, Fleckney – Installation of part internal road layout. An email had been sent to Harborough District Council regarding the traffic access, to date we have had no response from them.
 - iv. 2100579/PCD – 61 Leicester Road, Fleckney – Discharge of Planning Conditions – Further comments had been requested from Harborough District regarding the traffic access, to date we have not had a response from them.
- b) Update on localised flooding – Cllr McLoughlin reported that STWA have advised that remedial works will need to be carried out, however a date for this to take place has not been given. Cllr Mc Loughlin will report back at the next meeting.
- c) Residents’ concerns regarding speeding, HGV/heavy traffic, traffic survey, damage to curbs and aggressive drivers – update on information and links being available to resident to report to responsible authorities – following on from the September meeting a residents meeting had been arranged at Anne Emery’s house (Get to know your Neighbour Group), however this was postponed due to a rise in local covid cases and will be rearranged in the New Year. Links had been sent to Anne Emery to distribute at the meeting. Cllr Pausey had also met with Joe O’Kelly, a village resident over the concerns in the village. Mr O’Kelly has asked if planters can be installed in the village to slow the traffic down. Cllr Pausey will report back at the next meeting. For speeding, the police complaints form can be found here <https://www.speedorsafety.com/community> Community Speed Watch <http://www.communityspeedwatch.org.uk/> Police and Neighbourhood link <https://www.neighbourhoodlink.co.uk/> Leicestershire Highways – the website has various traffic schemes available <https://leicestershirehighways.org.uk/>

43. Public Forum

- a) Mr Kelly asked if his suggestion regarding the planters could be forwarded to Leicestershire County Council Highways. KPC will report back at the next meeting.

Meeting finished at 8.56 pm

Next Meeting: Tuesday 11th January 2022 at 7.30pm at Kilby C of E Primary School