

**MINUTES OF THE MEETING OF KILBY PARISH COUNCIL held on Tuesday 8<sup>th</sup> September 2020 7.30 pm  
via Zoom Conference Calling.**

**Present:** Cllr Andrew Collins  
Cllr Gerry Tunnicliffe  
Cllr Iain Jones  
Cllr Mark Pausey  
Cllr Lisa McLoughlin  
Mrs Tina Cox - Clerk to the Council

**Also present:** Cllr Les Phillimore and 0 members of the public

26/2020 **Apologies for absence:** Cllr Adrian Clifford.

27/2020 **Code of Conduct: Members' Disclosure of interests and Requests for Dispensations – None**

28/2020 **Minutes of the previous meeting –** The minutes of the meeting of the Council (copied to all members prior to the meeting) held on the 16<sup>th</sup> June 2020 were agreed as a true record and signed by the Chairman.

29/2020 **Matters arising from the minutes of the previous meeting not included elsewhere on the agenda – None**

30/2020 **Policy & Finance**

**a) To receive and approve Financial Report as at 31<sup>st</sup> August 2020 –**

The Balance per the Bank Statement as at 31<sup>st</sup> August 2020 is £8,908.65, however cheque number 669, for the amount of £545.00 still has to be presented to the bank thus leaving the balance to be £8363.65.

Cheques raised since the last meeting are as follows:

Came and Co	664	Insurance	£432.46
T.Moore	665	Grass cutting /maintenance	£210.00
Tina Cox	666	Clerk's Salary for May 2020	£174.62
The Playground Inspection Co.	667	Playground inspection	£102.00
Tina Cox	668	Clerk's Salary for June 2020	£174.62
T.Moore	669	Grass cutting /maintenance	£545.00
Tina Cox	670	Clerk's Salary for July 2020	£174.62
<b>Total amount of cheques paid since the last meeting</b>			<b>£1,813.32</b>

Payments from the 1.4.20 to 31.8.20 are £4,823.29

(Budget set at £6,364.00)

**b) Website Accessibility Regulations –** A 1 hr training session is available through LRALC at a cost of £20.00 per delegate. It was RESOLVED that the Clerk and Cllr McLoughlin will attend.

**c) To receive and approve the following policies and procedures (Circulated to all Councillors prior to the meeting):**

- 1) Standing orders 2020
- 2) Code of Conduct 2020
- 3) Financial Regulations 2020
- 4) Noticeboard Policy 2020
- 5) Publication Policy 2020
- 6) General Privacy Notice 2020
- 7) Staff Privacy Notice 2020
- 8) Data Protection Policy 2020
- 9) Data Breach Policy 2020
- 10) Subject Access Policy 2020
- 11) General Consent form 2020

All policies and procedures were approved by the Council.

31/2020 **Open Spaces and Assets**

**a) Update on Parish Maintenance to include:**

- 1) Update on Playground maintenance** – Cllr Pausey reported that he had replaced 1 of the cradle swings seats and 1 of the flat swing seats. He had removed the damaged picnic bench and treated other seating areas with an anti-algae solution. He had pruned one of the trees nearest to the front gate area, as highlighted in the Inspection report and he had also pruned the arbor area.
- 2) Inspection report findings** – Cllr Pausey stated that the inspection report had highlighted a few areas around the equipment that needed attention, namely the other flat seat and cradle seat on the swing, the sputnik roundabout would need work doing within the next 2 months. He would endeavour to get quotes for the work/replacement. The resurfacing, as Cllr Tunnicliffe pointed out would be in excess of £7,000 to £10,000 which had already been quoted on a previous occasion. Cllr Pausey hoped that Lottery funding would still be accessible once COVID 19 priorities had subsided. The damaged picnic bench Cllr Pausey had removed would not be replaced for the time being.

32/2020 **Planning & Environment**

- a) Proposed Government changes to the Planning System** – Cllr Collins would draft some comments for the deadline on the 30<sup>th</sup> September 2020.
- b) Planning applications received by Kilby Parish Council since the last meeting:**
  - 1) 20/0508/FUL – United Reformed Church** – Planning permission had been granted.
  - 2) 19/1567/FUL – Broadway Farm** – Planning permission had been granted.
- c) Arriva buses idling** – The air pollution equipment had now been installed. Cllr Jones noted that he had timed one of the buses, however it had not idled for more than a couple of minutes. Cllr Phillimore was asked by the Chairman if he had any contacts within LCC who might of some assistance with this. An update for the next meeting.
- d) People speeding through the village** – The Clerk reported that the Local Police unit had been informed of the Councils concerns regarding speeding, HGV's and congestion around school times. PC Wardle had visited the village, however there was no signs of speeding vehicles and HGV's were not going through. The Clerk asked if he could attend during the school drop off times, as parking around the school since the pub car park was closed, has become hazardous. The Chairman asked Cllr Phillimore for his input. Cllr Phillimore suggested writing a letter to Ann Carruthers at LCC – Highways to see if anything could be done.
- e) Update on HGV's coming through the village** – The Clerk reported that signage coming into the village – 'No 7.5 tonne except for access' spread out to Kibworth and Fleckney, so it was not likely that signage could be changed. Cllr Collins had again written to Mick George regarding the grid lock situation around school times, any correspondence would be forwarded to the Clerk. Cllr McLoughlin and Cllr Jones will monitor and record HGV activity, the Clerk will compile the data.
- f) Highways Community Funding** – The funding awarded to Kilby is up to £2,000. Although this funding is for Local Community measures to support social distancing and active travel, the Clerk would speak to LCC to see if anything can be done whilst the pub is shut and the car park is not available.
- g) Fallen trees in the spinney** – Leicestershire Highways have been notified, however if the trees have not fallen on the public highways, which they have not, they are not seen as a priority.

33/2020 **Public Forum - None**

**Meeting closed: 8.40pm**

**Next meeting: To be held on Tuesday 3<sup>rd</sup> November 2020 at 7.30pm venue to be confirmed.**