

**MINUTES OF THE MEETING OF KILBY PARISH COUNCIL held on Tuesday 4th September 2018, 7.30 pm  
at the United Reformed Church, Main Street, Kilby**

**Present:** Cllr Andrew Collins (Chairman)  
Cllr Gail Butler (Vice Chairman)  
Cllr Gerry Tunnicliffe  
Cllr Tony Kilsby  
Cllr Iain Jones  
Mrs Tina Cox - Clerk to the Council

**Also present:** Cllr David Jennings (District and County Councillor) and 6 members of the public

18/2018 **Apologies for absence** were accepted from Cllr Adrian Clifford

19/2018 **Code of Conduct: Members' Disclosure of interests and Requests for Dispensations** - Cllr Iain Jones is a member of the congregation at St Mary's Church, Kilby

20/2018 **Minutes of the previous meeting**

The minutes of the meeting of the Council held on 5<sup>th</sup> June 2018 were agreed as a true record and signed by the Chairman

21/2018 **Matters arising from the minutes of the previous meeting not included elsewhere on the agenda:**

- a) **Use of official emails** – Further processes, with GDPR guidance will be discussed further with the working party for Policy and Finance and will be brought to the next meeting.

22/2018 **Policy & Finance**

- a) **Financial Report to 31<sup>st</sup> July 2018** – it was resolved that the finance report (copied to all members and filed with these minutes) be received and approved
- b) **To receive and approve Financial Regulations by the Council for 2018** – It was resolved that the Financial Regulations (copied to all members prior to the meeting) was received and approved.
- c) **To receive and approve Noticeboard Policy by the Council for 2018** – It was resolved that the Noticeboard Policy (copied to all members prior to the meeting) was received and approved.
- d) **To receive and approve the Publication guide by the Council for 2018** – It was resolved that the Publication guide (copied to all members prior to the meeting) was received and approved.
- e) **To consider grant application from St Mary's Parish Church, Kilby** – Cllr Andrew Collins referred to the letter he had sent to the Treasurer of St. Mary's Parish Church (copied and agreed by members prior to the meeting) deferring a decision on the 2018 grant towards churchyard grass cutting etc. It was felt that before any payment be made, legal advice from NALC should be requested as there seemed to be conflicting information regarding the matter. This had been confirmed verbally by Mr Jake Atkinson, Chief Executive of LRALC. Cllr Iain Jones proposed a motion 'Formal advice to be sought regarding the legal position relating to both subsequent and past payments to the Parish Church' seconded by Cllr Gail Butler. Other councillors were unhappy with the principle of seeking advice regarding previous payments and Cllr Gail Butler proposed an alternative motion 'Formal advice to be sought regarding the legal position relating to subsequent payments to the Parish Church' seconded by Cllr Gerry Tunnicliffe. The alternative motion was carried. Cllr Andrew Collins agreed to prepare briefing notes to accompany the legal enquiry.
- f) **Grass cutting contract** - Two written estimates and one further verbal estimate had been sourced by the Clerk, although the verbal estimate was for information only as the company said they were unable to take on the work at this moment in time. All figures were given to the Council and it was resolved that TLR of Fleckney would be given the contract for the rest of the year 2018/2019. Clerk to confirm in writing to the company.
- g) **Dates for next year's Kilby Parish meeting** – It was resolved that the dates for the next years Kilby Parish meetings (copied to all members prior to the meeting) were received and approved. The Clerk will notify the URC Secretary and await confirmation that the dates are acceptable. Did we change the November date from 5<sup>th</sup> to 12<sup>th</sup>?

23/2018 **Open Spaces/Assets**

- a) **Update on Parish Maintenance to include:**

- i. **Playground project** – Phase 2 of another Inspection and another report had been issued. Remedial works had been carried out and Cllr Andrew Collins has written a supporting report. Further work to the edging and base for the rubber safety surface could now go ahead. The clerk will claim the S106 money back from BDC, £4400.21. The Council would like to thank Mr Peter Parsons and Mr Phil Stevens for their hard work and input to the project.

24/2018 **Planning & Environment**

- a) **18/05/EIASCR - Foston Lodge Farm, Welford Road, Kilby Leicestershire LE8 5WD** – Cllr David Jennings advised that this was not a formal planning application – only an enquiry regarding the necessity for an Environmental impact Assessment. The solar farm proposal had now been withdrawn by the applicant.
- b) **17/1678/FUL - Land At Limes Farm Main Street Kilby Leicestershire LE18** – This application was approved as per the planning summary
- c) **Diversion of public footpath Z33 (Part) and extinguishing of footpath C39 (Part)** – Draft orders had been issued by LCC. No further comments by Kilby Parish Council. LCC to install new kissing gate at Wistow Road after the 3 month statutory consultation period.
- d) **Proposal of local government reorganisation in Leicestershire** – Cllr Andrew Collins has drawn up a rough draft, along with items for discuss which had been copied to all members prior to the meeting, he had invited all members to comment. It was felt that public consultation would begin early next year.
- e) **National Highways and Transport Survey – Parish Consultation** – Cllr Andrew Collins said although he did not mind doing this, he asked for input from the members.
- f) **Update Leicester and Leicestershire Strategic Growth Plan Consultation** – Cllr Iain Jones informed the meeting that there was no further developments.
- g) **Update on willows on Wistow Green trees** – The update from Leicestershire County Council was that there was a backlog of large safety-related work and unfortunately the trees on the green are taking a lesser priority. The members felt that this was not acceptable due to their concerns and concerns from the general public regarding the trees. Cllr Gerry Tunnicliffe informed the members that his concern is that the trees are affecting the sewage system in the area. STWA have made 3 visits this year alone to sort out problems, the last time he said was drain leakage at 17, Wistow Road. Cllr Andrew Collins asked members of the public at this point for their comments. Parishioners confirmed that STWA had indeed been out and they also would like to see further action being taken. Members agreed further action should be taken and would request a site visit from Leicestershire County Council.
- h) **Parking on Wistow Close** – Cllr Andrew Collins asked members of the public to speak. Problems arising from inconsiderate parking by residents of Wistow Close and other villagers. Several suggestions were discussed namely parking permits, parking bays however the Council expressed that as a Council they do not have the power to enforce, as it is a public highway. On behalf of parishioners the Council will contact the Local Police Unit to see if anything could be done.
- i) **Update on fly-tipping** – Members felt although there were less incidents, this is still a problem for the village. Council agreed that if anyone was seen tipping that the registration number be taken and reported. All incidents should be reported as soon as possible. Cllr Tony Kilsby also informed members that he had seen a couple of people ‘checking’ the bags presumably seeing if they could link the fly- tipping to the culprits.
- j) **Speed cushion** – resolved that this was now replaced.
- k) **Update Drain outside RUC** – resolved that this was now repaired. To be monitored.
- l) **Damaged road signage A5199/Spinney Road junction** – Resolved, since adding this item to the agenda it was reported that all signs had been repaired, except for the directional sign to the south of the junction.
- m) **Heavy construction traffic for servicing the Fleckney development** – Members of the council reported heavy construction vehicles coming through the village. Cllr Andrew Collins suggested contacting County Highways regarding the status of the weight restriction, he also suggested contacting the developers for Kibworth and Fleckney sites.

25/2018

Lime tree suckers have started to become a problem at 11 Main Street, Kilby. Leicestershire County Council will be notified.

**Meeting closed:** 9:49pm

**Next meeting:** Tuesday 6<sup>th</sup> November 2018 at 7.30pm at United Reformed Church, Kilby