

**MINUTES OF THE MEETING OF KILBY PARISH COUNCIL held on Tuesday 5th September 2017, 7.30 pm
at the United Reformed Church, Main Street, Kilby**

Present: Cllr Andrew Collins (Chairman)
Cllr Gerry Tunncliffe (Vice Chairman)
Cllr Gail Butler
Cllr Iain Jones
Cllr Tony Kilsby

Mrs Julie Whitehouse, Clerk to the Council

Also present: Cllr David Jennings (District and County Councillor), District Councillor Adrian Clifford and 5 members of the public

77. **Apologies for absence** – none

78. **Code of Conduct: Members' Disclosure of interests and Requests for Dispensations** - none

79. **Minutes of the previous meeting**

The minutes of the meeting of the Council held on 6th June 2017 were agreed as a true record

80. **Matters arising from the minutes of the previous meeting not included elsewhere on the agenda:**

Min ref. 72. b) Internal Audit – Cllr Butler confirmed she would investigate the service offered by LRALC

Min ref. 72. c) External Audit – Clerk reported that the External Audit had been successfully completed

Min ref. 74. g) Bridge Repairs – noted that bridge parapet had been rebuilt

81. **Policy & Finance**

a) **Financial Report** to 31 July 2017 – it was resolved that the finance report (copied to all members and filed with these minutes) be received and approved. A financial comparison was also circulated to all members

b) **Standing Orders** – it was resolved that the Standing Orders be adopted by the Council

c) **Publication Scheme** – it was resolved that the ICO Model Publication Scheme and Publication Guide be adopted by the Council

d) **Council Meetings schedule** – the proposed schedule of meetings up to May 2019 was agreed and the Clerk to contact the bookings secretary to confirm; publication on the noticeboard and website to follow

82. **Staffing Matters**

a) **Clerk's resignation** – noted that there had been no response to website/LRALC adverts and closing date extended to 31st October 2017. Advertising to be considered in local publications and the expression of interest raised at the meeting to be followed up

83. **Open Spaces/Assets**

a) **Update on Playground Project**

Noted that Section 106 application had been successful for £8576.00 which covered the anticipated cost (exclusive of VAT, which is reclaimable) of the preferred version including tubular slide. Cllr Kilsby confirmed that work on the base was underway and workshop building of the structure would commence shortly

b) **Update on Parish Maintenance**

i) **Painting of playground equipment** – various quotations considered but it was resolved to accept the kind offer of David Lehane to complete the re-painting free of charge and to seek his recommendations on materials

ii) **Playground Inspections** – Noted that Cllr Butler was carrying out weekly inspections on the equipment and had requested quotations on the more technical quarterly inspections and mandatory annual inspection. Details to be circulated once received

84. **Planning & Environment**

- a) **Planning Consultations to be considered by Council:**
- i) **1 Wells Avenue, Kilby 17/0997/FUL – erection of one detached dwelling**
Council agreed its formal response to this application and resolved to submit it to the Planning Authority as comments rather than a formal objection
- b) **Planning Application Comments submitted to Planning Authority since last meeting:** all noted
- i) 17/0777/FUL – Plot 1 Limes Farm, Main Street, Kilby – Objection
Application withdrawn during consideration
- ii) 17/0781/HH – Foston House, Barley Lane, Foston – No comments
Application permitted
- iii) 17/0866/LBC – 2 Main Street, Kilby – No comments
Application permitted
- iv) 17/0995/FUL – St Bartholomew’s Church, Barley Lane, Foston – No comments
Application permitted – (noted at meeting)
- c) Land adjacent to Leicester Road/Foston Road, Countesthorpe – Blaby District Council’s decision to refuse this application upheld by Planning Inspectorate
- d) A5199 speed signs – Leicestershire Highways had confirmed repair of the signs had taken place but Cllr Tunnicliffe advised signs still defective (southern sign flashing erratically, northern sign still dirty/non-operational). Cllr Collins to follow up.
- e) Water leak at Main Street/Fleckney Road junction - no leakage at present although Cllr Kilsby did not believe repair had taken place. Monitoring to continue.
- f) Drains at Kilby United Reformed Church – noted that this had been actioned with new grating and tarmac surround made good.
- g) Parking – Cllr Jones noted that parking problems had not improved and it appeared that the school had taken little or no action to address the issue with parents. To be monitored and considered at next meeting.
- h) Arriva Bus Complaint – a reply to Cllr Collins’ letter had been received acknowledging problem and promising to amend timetable in September. He had written again, requesting details, but no response received to date.
- i) Eastern Bypass proposal – following the article in the Leicester Mercury, Cllr Collins advised this was a long term proposal (c. 2030) and that the line of the road (to the south of Main Street) was purely diagrammatic. Cllr Jennings confirmed it would be a “national” road scheme, i.e. from central government funding, rather than a city/county scheme as suggested by the Mercury.
- j) Temporary Closure of Wistow Road – for a period of one day during week commencing 3rd October – noted
- k) Broadband – noted that a green BT cabinet had been installed on Fleckney Road. Fibre cable yet to be installed but expected to be completed this Autumn.
- l) Emergency Planning – contact received from Leicestershire County Council, advising that an Emergency Plan should be drawn up for the parish. Deferred until next meeting / after new clerk appointed.

85. **Correspondence Received**

- a) Kilby Parish Church – letter of thanks for financial support received - noted
- b) Community Action Partnership – Community Transport contact information - noted
- c) Blaby District Council Annual Local Council Seminar – 27th September (emailed to members) - noted
- d) Leicestershire County Council Fair Funding Survey (emailed to members) - noted
- e) Free Tree and Hedge Packs for Farmers and Landowners – Woodland Trust (emailed to members) – Cllr Jones referred email to Woodland Trust

86. **Public Forum**

- a) Member of public raised noise disturbance created by vehicles speeding over the humps on Main Street. To be included on future agenda for further discussion.

Meeting closed: 9.10 pm

Next meeting: Tuesday 7th November 2017 at 7.30pm at United Reformed Church, Kilby