

**MINUTES OF A MEETING OF KILBY PARISH COUNCIL held on Tuesday 10<sup>th</sup> January 2017, 7.30 pm  
at the United Reformed Church, Main Street, Kilby**

**Present:** Cllr Gerry Tunnicliffe (Chairman)  
Cllr Andrew Collins (Vice Chairman)  
Cllr Gail Butler  
Cllr Iain Jones  
Mrs Julie Whitehouse, Clerk to the Council

**Also present:** Cllr David Jennings (District and County Councillor), Cllr Adrian Clifford (District Councillor) and 6 members of the public

- 39. Apologies for absence** – Apologies were accepted from Cllr Tony Kilsby who was on holiday.
- 40. Code of Conduct: Members’ Disclosure of interests and Requests for Dispensations** relating to items on the agenda – Cllr Collins declared an interest in item 8 a) i) ii) iii) regarding 19a Main Street and confirmed that as a neighbour of the property he had not been involved in formulating the Parish Council’s response to the planning consultation for this property, this had been undertaken by Cllr Butler instead.
- 41. Minutes of the previous meeting**  
The minutes of the meeting of the Council held on 8<sup>th</sup> November 2016 were agreed.
- 42. Matters arising from the minutes of the previous meeting not included elsewhere on the agenda:**
- a) Planning & Environment** – Cllr Iain Jones reported that he had contacted Mr Phil Crossland, Director of Environment & Transport to raise concerns about the dangers of exiting onto the A5199 but disappointingly Mr Crossland had advised that accident statistics in this area were not high enough to trigger “essential safety improvements”. Further consideration to be given to this matter.
  - b) Policies** – it was noted that the policy documents due for updating would be worked on by the Policy & Finance Working Group with the intention of bringing draft versions back to Council for approval as soon as possible.
- 43. Policy & Finance:**
- a) Financial Report** to 30<sup>th</sup> November 2016 – it was resolved that the finance report (copied to all members and filed with these minutes) be received and approved. The bank reconciliation to 30<sup>th</sup> November 2016 was signed by the Chairman.
  - b) Budget** – the budget proposals for 2017/18 were approved, including setting the precept at £5,687.
  - c) Office Equipment** – the purchase of a back-up hard drive by the Clerk, up to the value of £50, was approved.
  - d) Consultation on Precept Capping** - it was noted that precept capping had not been extended to Parish Councils for the immediate future.
- 44. Open Spaces/Assets**  
Cllr Butler gave a verbal update on the following:
- a) Playground Project** – The Working Group had met in December and were progressing the project. Plans were due to be submitted to The Play Inspection Company for pre-approval. If approved this would be followed by workshop-based building in readiness for on-site installation during finer weather.
  - b) Parish Maintenance** – The Working Group had identified what was needed and provision made in the 2017/18 budget.
  - c) Defibrillator Phone Box Painting** – It was noted that Kilby resident, David Lehane of Highland Painting and Decorating Contractors, had agreed to carry out the painting in the Spring (free of charge) and the Council was very pleased to accept this kind offer.
- 45. Administration and Staffing Matters**
- a) Additional Staff Hours** – it was agreed to pay the Clerk an additional 27 hours from the Transparency Code Grant for works carried out on the website/Transparency Code compliance.
  - b) Pensions Auto Enrolment** – it was noted that compliance for 1<sup>st</sup> November 2016 staging date now completed.

- c) **Local Publications** - it was noted that Parish Council minutes and meeting date information was now being sent to the Kibworth Chronicle for inclusion in the publication.

#### **46. Planning & Environment**

- a) **Consultations responded to since the previous meeting:**  
**19a Main Street, Kilby 16/1600/HH, 16/1583/FUL, 16/1598/DOC**  
Comments submitted by Cllr Butler as per attached summary.
- b) Pending and Decided Planning Applications – see summary  
Cllr Jennings remarked that the Foston Road proposal which had been refused had now gone to appeal.
- c) Weight Restriction Sign on Spinney Road – it was noted that the vegetation had been cut back and a replacement sign was due to be installed by the end of January 2017.
- d) Cllr Collins remarked that he had inspected the Oadby & Wigston Local Plan and felt it contained little that would have a significant impact on this parish.
- e) Cllr Collins noted that he had attended the latest Forum for Superfast Broadband and it should arrive in Kilby late in 2017.

#### **47. Public Forum**

- a) Concern raised by resident about parked cars in Kilby blocking pavements for pedestrians. After a detailed discussion it was agreed that the local beat team would be contacted for assistance in dealing with cars parked on pavements. Cllr Adrian Clifford agreed to follow up and also Clerk to contact PCSO.
- b) Concerns raised about fly-tipping and excessive litter, particularly in unofficial laybys on Spinney Road and Cllr Jones agreed to make further contact with Mr Phil Crossland, Director of Environment & Transport to request these areas be restored back to grass verges.
- c) The possibility of doing a volunteer litter pick in the village was raised and the Clerk would contact the District Council to enquire about equipment hire/bag collection etc.
- d) Concern raised about the wear and tear on the pub car park from school run traffic. It was agreed that it was ultimately a matter for the school and the pub to consider rather than the Parish Council. However the Parish Council was well aware of the traffic problems in the village and Cllr Jones agreed to add consideration of current parking restrictions outside the school to the matters raised with Mr Crossland.
- e) Sign at the junction of Welford Road and Spinney Road advertising Kilby School – the sign was worn and unsightly and would require planning permission to be sited. It was agreed that the school should be contacted in the first instance and asked to remove it.
- f) Concern raised that the verge on Welford Road between Kilby and the River Sence had previously been cut right back to the ditch in October each year but this had not occurred in 2015 and 2016. It was agreed the Clerk would report this to Leicestershire County Council.

**Meeting closed:** 8.40 pm

**Next meeting:** Tuesday 7<sup>th</sup> March 2017 at 7.30pm at United Reformed Church, Kilby