

**MINUTES OF A MEETING OF KILBY PARISH COUNCIL held on Tuesday 8th November 2016, 7.30 pm
at the United Reform Church, Main Street, Kilby**

Present: Cllr Gerry Tunnicliffe (Chairman)
Cllr Andrew Collins (Vice Chairman)
Cllr Gail Butler
Cllr Iain Jones
Cllr Tony Kilsby
Mrs Julie Whitehouse, Clerk to the Council

Also present: Cllr David Jennings (District and County Councillor) and 2 members of the public

28. Apologies for absence - District Councillor Adrian Clifford

29. Minutes of the previous meeting

The minutes of the meeting of the Council held on 6th September 2016 were agreed.

30. Code of Conduct: Members' Disclosure of interests and Requests for Dispensations relating to items on the agenda – none

31. Matters arising from the minutes of the previous meeting not included elsewhere on the agenda:

a) **Planning** – County Councillor David Jennings noted that the development at Foston Road would be considered at Blaby District Council's planning meeting on 10th November and had been recommended for refusal. Cllr Iain Jones also raised concerns about the dangers of exiting onto A5199 and agreed to contact Phil Crossland, Director of Environment & Transport. See 36. Planning & Environment for further planning matters.

32. Policy & Finance:

a) **Working Groups** – it was agreed to adopt a system of Working Groups for the key areas of Policy & Finance (comprising Cllrs Gail Butler and Gerry Tunnicliffe), and Open Spaces/Assets (comprising Cllrs Iain Jones, Tony Kilsby and Gail Butler). Cllr Andy Collins to continue with responsibility for planning matters.

b) **Financial Report** to 30th September 2016 – resolved that the finance report (copied to all members and filed with these minutes) be received and approved. The bank reconciliation to 30th September 2016 was signed by the Chairman.

c) **Budget** – 2016/17 budget was approved and its format agreed for future use.

d) **Financial Regulations** – it was agreed to delegate to Policy & Finance Working Group and bring back to full Council for approval.

e) **Standing Orders** - it was agreed to delegate to Policy & Finance Working Group and bring back to full Council for approval.

f) **Publication Scheme** - it was agreed to delegate to Policy & Finance Working Group and bring back to full Council for approval.

g) **Computer Software** – it was agreed to re-check status of software and authority to purchase was delegated to Chairman and Cllr Butler in conjunction with the Clerk.

h) **Consultation on Precept Capping** - it was noted that Cllr Butler submitted an objection on behalf of the Council.

33. Open Spaces/Assets

a) **Playground Project** - it was agreed to go ahead with a design assessment offered by The Play Inspection Company and further investigations to be delegated to the Open Spaces/Assets Working Group, reporting back to full Council for approval.

34. Open Spaces/Assets (continued)

- b) **Park Benches** – it was agreed that Cllr Kilsby would arrange for benches to be permanently sited, for health and safety reasons. Positioning to accommodate grass-cutting requirements.
- c) **Defibrillator**
 - i) **Painting of phone box** - it was agreed that further quotes would be sought for the painting of the phone box
 - ii) **Rota** - Cllr Kilsby reiterated that there were some difficulties with the rota and it was agreed that it would be managed by the councillors and co-ordinated by Cllr Kilsby.

35. Administration and Staffing Matters

- a) **Pension Auto Enrolment** – it was noted that the staging date had been brought forward to 1st November 2016 and compliance was in progress by the Clerk.
- b) **Councillor Training** – it was noted that Cllr Butler had attended the Planning Seminar at Blaby District Council on 5th October 2016.
- c) **Meeting Dates** - the 2017 meeting dates were agreed as follows:
 - Tuesday 10th January 2017
 - Tuesday 7th March 2017
 - Tuesday 9th May 2017 (Annual Meeting)
 - Tuesday 6 June 2017
 - Tuesday 5 September 2017
 - Tuesday 7 November 2017
- d) **Local Publications** – it was noted that Fleckney Communicata had been contacted with meeting dates and would be sent future minutes. Details of Kibworth & District Chronicle also given to Clerk for similar contact.

36. Planning & Environment

- a) **Foston Lodge Farm 16/1225/FUL and 16/1227/FUL** – pending - see notes at 31. a)
Cllr Collins covered the other applications as per attached summary and noted that application number 160592/OUT at Kilby Road, Fleckney was subject to a study considering road capacity.
- b) **Road closure** on Barley Lane/Foston Lane, Foston on 21st November for maximum of 5 days - noted.
- c) **Flooding** – response from Leicestershire County Council confirming investigations underway - noted.

37. Correspondence Received

- a) LRALC – newsletter no. 5 circulated to all members – noted
- b) Blaby District Council
 - i) Keep Well this Winter booklet available and on website – noted
 - ii) Community Safety Partnership Survey – noted
- c) Leicestershire County Council – Superfast Broadband consultation results – noted
- d) British Telecom – community partnership working – Cllr Collins to follow up
- e) Citizens Advice – funding request noted – agreed grant policy for 2017/18 budget to be established

38. Public Forum – none

Meeting closed: 8.50 pm

Next meeting: Tuesday 10th January 2017 at 7.30pm at United Reform Church, Kilby