

**MINUTES OF THE MEETING OF KILBY PARISH COUNCIL held on Tuesday 2nd June 2020 7.30 pm
via Zoom Conference Calling.**

Present: Cllr Andrew Collins
Cllr Gerry Tunnicliffe
Cllr Iain Jones
Cllr Mark Pausey
Cllr Lisa McLoughlin
Mrs Tina Cox - Clerk to the Council

Also present: Cllr Adrian Clifford, Cllr Les Phillimore and 0 members of the public

Introduction from Cllr Les Phillimore the County Council and District Councillor for Kilby and Foston taking over from the late Cllr David Jennings.

- 11/2020 **Apologies for absence:** 0 members of the public came forward to attend the meeting.
- 12/2020 **Code of Conduct: Members' Disclosure of interests and Requests for Dispensations** – Cllr McLoughlin and Cllr Jones disclosed an interest in Agenda item 17 a 1) as a friend. Cllr Pausey disclosed an interest in Agenda item 17 b) as a neighbour.
- 13/2020 **Minutes of the previous meeting** – The minutes of the meeting of the Council (copied to all members prior to the meeting) held on the 11th May 2020, were agreed as a true record and signed by the Chairman.
- 14/2020 **Matters arising from the minutes of the previous meeting not included elsewhere on the agenda** - None
- 15/2020 **Policy & Finance**
- a) **Financial Report to 30th April 2020** (copied to all members prior to the meeting) – It was resolved that the Financial Report was approved and signed by the Chairman.
 - b) **To receive and approve Annual Governance and Accountability Return 2019/2020 (AGAR2) (copied to all members prior to the meeting)** - The Certificate of Exemption for smaller Councils not exceeding £25,000 was agreed and approved by the Council and signed by the Chairman.
 - c) **Annual Audit Report 2019/2020 (copied to all members prior to the meeting)** – The Council agreed that the Working Party would look at the points arising from the report before the next meeting in September.
 - d) **Annual Governance Statement 2019/2020 (copied to all members prior to the meeting)** – The Clerk read out the statements and the Council agreed the statements to be correct. The statements were then signed and dated by the Chairman.
 - e) **Accounting Statements 2019/2020 (copied to all members prior to the meeting)** – The Clerk read out the Accounting statements for 2019/2020. The statements were agreed by the Council, signed and dated by the Chairman.
- 16/2020 **Open Spaces/Assets**
- a) **Update on Parish Maintenance to include:**
 - 1) **Update on the playground and Inspection Report** – Cllr Pausey reported that there is nothing to report on the weekly or monthly inspections of the playground. The Clerk informed the meeting at the Playground Inspection Company had been contacted and an Inspector will visit the site and a report will follow. There is no need for anyone to accompany the visiting Inspector
 - 2) **Grass cutting along Wistow Road** – The Clerk informed the meeting that there had been an occasion where a resident had asked the Kilby Parish Council Contractor to trim around an area in front of their property on Wistow Road. The Contractor reported that he had declined, as the equipment he was using at the time could have been damaged. He stated he didn't have a problem with doing it he just didn't have

the right equipment with him at the time of the request. The Clerk requested him not to do any more cutting in that area until further investigation with Blaby District Council to see which areas belong to which party i.e. Leicestershire County Council (contractors being Blaby District Council) and Kilby Parish Council. Mapping relating to the area had been sourced from BDC and LCC, however the maps were not conclusive. The Clerk will seek further clarification from LCC. Cllr Tunncliffe also raised the question of how often the grass will be cut this year and when they will start. This will also be clarified by the Clerk.

17/2020 **Planning & Environment**

a) Planning applications received by Kilby Parish Council since the last meeting:

- 1) **19/1567/FUL – Erection of 2 dwellings on land North of Broadway Farm** – Comments have gone into BDC, however there has not been a decision to date.
- 2) **20/0522/FUL – Construction of two new buttresses at St Bartholomew’s church, Foston** – There were no objections from Councillor, supporting comments had been drafted for Councillors approval and would be submitted.

At this point the session with Zoom ran out. The Clerk managed to set another session; however, Cllr Jones was not present.

- b) United Reformed Church** – The new owners have submitted a planning application for a change of use to offices. Cllr Tunncliffe was concerned regarding the vehicle access and parking. Council will look at the plans more closely and raise comments.

18/2020 **Public Forum**

The Council agreed to reconvene on Tuesday 16th June 2020 at 7.30pm

Meeting closed: 20:42pm

Next meeting: To be reconvened on Tuesday 16th June 2020 at 7.30pm via Zoom Conference Calling.