

**MINUTES OF THE ANNUAL MEETING OF KILBY PARISH COUNCIL held on Tuesday 4th June 2019 7.30 pm
at the United Reformed Church, Main Street, Kilby**

Present: Cllr Andrew Collins
Cllr Gerry Tunnicliffe
Cllr Iain Jones
Cllr Mark Pausey
Cllr Lisa McLoughlin
Mrs Tina Cox - Clerk to the Council

Also present: Cllr Adrian Clifford and 6 members of the public

13/2019 **Apologies for absence:** Cllr David Jennings.

14/2019 **Code of Conduct: Members' Disclosure of interests and Requests for Dispensations** – Cllr Collins & Cllr Pausey as neighbours have an interest in Agenda item 20/2019 b) 1) , Cllr Jones as a friend of the site owner has an interest in Agenda item 20/2019 a) 2) and Cllr Tunnicliffe as a resident has an interest in Agenda item 20/2019 d).

15/2019 **Minutes of the previous meeting** – The minutes of the meeting of the Council held on 7th May 2019 were agreed as a true record and signed by the Chairman.

16/2019 **Matters arising from the minutes of the previous meeting not included elsewhere on the agenda** - None

17/2019 **Councillor Vacancy – Co-opting of a new Councillor** – Further to Cllr Collins, Cllr Jones and Tina Cox having a meeting with Lisa McLoughlin the members agreed that she would be welcomed to Kilby Parish Council as a co-opted Councillor. Cllr McLoughlin was then invited to sit on the Council.

18/2019 **Policy & Finance**

- a) **Financial Report to 31st April 2019** – it was resolved that the finance report (copied to all members and filed with these minutes) be received and approved
 - 1) **Update on S106 monies being held by BDC** – The Clerk reported that she has had an email confirming the amount of £5044.33 would be paid into the account on the 20th May 2019.
- b) **To receive and approve Annual Governance and Accountability Return 2018/2019 (AGAR2)** – The Certificate of Exemption for smaller Councils not exceeding £25,000 was agreed and approved by the Council.
- c) **Annual Audit Report 2018/2019 – copied to all members prior to this meeting** – The Council agreed that the working group would look at the points arising from the report after the next meeting in September.
- d) **Annual Governance Statement 2018/2019** – The Clerk read out the statements and Council agreed the statements to be correct. The statements were then signed and dated by the Chairman and the Clerk.
- e) **Accounting Statements 2018/2019** – The Clerk read out the Accounting Statements 2017/2018 and 2018/2019 as comparisons and the Council agreed the statements to be correct. The statements were then signed and dated by the Chairman and the Clerk.
- f) **Insurance – following the increase of the playground project and an update of costs** – The Clerk had obtained 3 insurance quotations which had been copied to all members prior to the meeting. It was agreed that the Council would go with the recommend company Inspire as recommend by Came and Co. Although there would be an increase in premium due to the playground castle being finished it was felt that the value of the castle would be set at £27,500 as recommend by Came and Co.
 - 1) **Selling of assets** – Due to the closure of the United Reformed Church the organ has been sold for £250 and will be removed after the last service at the church. The selling of the

shed could now go ahead, the contents that needed to be removed would be done prior to the closure of the church. A notice would be put up for the sale of the shed to the highest bidder within the next couple of days. The bidder would need to dismantle and remove the shed and any remaining contents prior to the church closure.

- 2) **Valuation of the castle** – Agenda item discussed earlier and set at £27,500.

19/2019 Open Spaces/Assets

a) Update on Parish Maintenance to include:

- 1) **Update on the area around the castle** – The grass seed around the playground had started to grow. No further work would be needed at this moment in time.
- 2) **Future weekly and quarterly playground inspections – training course available** – Cllr Pausey has had a handover from Gail Butler and is doing the weekly inspections. It was felt that with Cllr Pausey's experience and current job, further training would not be required, however Cllr Jones will attend a training course. Further dates to be confirmed.
- 3) **Final inspection findings update – swing chains and bolts** – Cllr Pausey has inspected the swing chains and bolts which have been tightened. He will update at the next meeting.

20/2019 Planning & Environment

a) Planning applications received by Kilby Parish Council since the last meeting:

- 1) **19/0478/HH- Foston Lodge Farm Cottage, Welford Road, Kilby – two storey side and rear extensions with front porch and removal of bay window** - Approved 3rd June 2019.
- 2) **19/0351//CLASSQ – Conversion of 2 barns rear of Broadway Farm** – Approved 21st May 2019.

b) United Reform Church –

- 1) **Update on the church and the prospect of gaining listed status** - Cllr Jones gave a brief update to the meeting. After further discussions with John Richardson of BDC the Council feel it is worth putting forward an application to list the building. Cllr Jones and Cllr Collins will meet outside of this meeting and put together an application. Cllr Pausey suggested seeing if other parishioners would contribute towards a full report being done as discussed in the last Parish Council Meeting. Cllr Clifford will also pass on details of the contact for heritage at County level.

c) Update Leicester and Leicestershire Strategic Growth Plan Consultation – There are no further updates for the LLSGP. The future agenda item will be the A46 Eastern Bypass.

d) Update on sewage issues around Wistow Close and Wistow Green – Further to telephone call from STW the Clerk reported that due to root invasion the sewers had been cleared and lined. Cllr Tunnicliffe confirmed seeing the team doing works. Further clarification on whether it was the main sewer would be sought.

e) Heavy construction traffic for servicing the neighbouring villages of Kibworth and Fleckney developments – Cllr Pausey confirmed it is the Environment Agency at BDC who should be contact regarding the heavy traffic coming through the village to see if the developer's traffic is coming beyond the restricted area and if it is a planning enforcement issue. Cllr Collins suggested trying to gather evidence such as time and registration of vehicles and putting that forward to Neil Bannister at HDC.

f) Fly-tipping update – After contacting Environmental Health at BDC, the clerk reported that BDC have suggested putting up CCTV. The members agreed that this would be beneficial. The clerk will update at the next meeting.

g) Parking on Wells Avenue and surrounding area – The clerk reported that the local pcso had been contacted and she will conduct a leaflet drop. Although things seemed to have got better, school times were still problematic. Cllr Pausey would obtain details of the LCC mobile vehicle unit.

21/2019 **Public Forum**

- a) After the trees had been cut on the River Sence, Wistow Road a parishioner asked if the same could be done along the river toward the A5199.

Meeting closed: 9.35pm

Next meeting: Tuesday 3rd September 2019 at 7.30pm at Kilby Primary School, Main Street, Kilby.