

**MINUTES OF THE ANNUAL MEETING OF KILBY PARISH COUNCIL held on Tuesday 4th May 2021 7.30 pm
via Zoom Conference Calling.**

Present: Cllr Andrew Collins
Cllr Mark Pausey
Cllr Iain Jones
Cllr Lisa McLoughlin
Mrs Tina Cox - Clerk to the Council

Also present: Cllr Adrian Clifford, 0 members of the public

- 01/2021 **Election of Chairman for the ensuing year** – Cllr Pausey proposed Cllr Collins, seconded by Cllr Jones.
- 02/2021 **Election of Vice Chairman for the ensuing year** – Cllr McLoughlin proposed Cllr Pausey, seconded by Cllr Jones.
- 03/2021 **Apologies for absence** - Cllr Gerry Tunnicliffe and Cllr Les Phillimore
- 04/2021 **Code of Conduct: Members’ Disclosure of interests and Requests for Dispensations** – 9 c) Cllr Mark Pausey as a neighbour.
- 05/2021 **Minutes of the previous meeting** – The minutes of the meeting of the Council (copied to all members prior to the meeting) held on the 9th March 2021 were agreed as a true record and signed by the Chairman. Minutes of last year’s Annual Parish Council Meeting (copied to all members prior to the meeting), held on the 11th May 2020 were agreed as a true record with the amendment to Cllr Lisa McLoughlin being in attendance and omitted from the minutes, signed by the Chairman.
- 06/2021 **Matters arising from the minutes of the previous meeting not included elsewhere on the agenda** – None.
- 07/2021 **Policy & Finance**
- a) **To receive and approve Financial Report as at 31st March 2021** –
Cheques submitted for signing since the last meeting:
- | | | |
|--------------|-----|---------|
| Zoom meeting | 688 | £28.28 |
| ICO | 689 | £40.00 |
| T.Cox | 690 | £195.48 |
| Total | | £264.26 |
- The Balance per the Bank Statement as 31st March 2021 is £11,408.22, however cheque number 689, for the amount of £40.00 and cheque 690, for the amount of £195.48 still have to be presented to the bank thus leaving the balance to be £11,172.74.
- Payments from the 1.4.20 to 31.3.21 are £7,578.29
Receipts from 1.4.20 to 31.3.21 are £8,761.09
Precept at £6,394.00 making an overspend of £1,184.29. Maintenance to trees and a correction in the clerk’s salary being the contributory factors.
This is the closing report for 2020/2021, the year end.
- b) **To receive and approve Annual Governance and Accountability Return 2020/2021 (AGAR2) (copied to all members prior to the meeting – Certificate of Exemption for smaller Councils not exceeding £25,000)** - Agreed by Council, signed and dated by the Chairman.
- c) **Annual Governance Statement 2020/2021 (copied to all members prior to the meeting)** – The Clerk read out the statement to the members, the Council agreed and the Chairman signed and dated them.

- d) **Accounting Statements 2020/2021 (copied to all members prior to the meeting)** – The Clerk read out the statements to the members, the Council agreed and the Chairman signed and dated them.
- e) **Auditor’s report** – Not available for the meeting, to be received at the meeting in June.
- f) **Format of Parish Council Meetings** – The members discussed the moving of Public Forum items to be moved up on the Agenda, however it was felt that although the Parish Council Meeting is a meeting open to the public, the meeting is for the Parish Council. If the public want to bring to the attention anything that is not on the Agenda (Published on the website and on the noticeboard, prior to the meeting) then the Public Forum at the end of the meeting was the appropriate place. The Council also felt that if the Public Forum item was earlier on the Agenda there was a risk of the items running on and pushing the time on for the meeting itself. The Council discussed the possibility of having an item on the Agenda for a report on District and County updates, not included on the Agenda. The members agreed this would be useful and would be implemented at the next meeting.

08/2021 **Open Spaces and Assets**

- a) **Update on Parish Maintenance to include:**
 - 1) **Update on Playground maintenance/Inspection-** Cllr Pausey reported to the members that the window in the castle had been repaired by Tony Kilsby and the Council thanked Tony for his services. Cllr Pausey also reported that the grass cutting had commenced, however the contractor had not yet collected and disposed of the old slide. The Clerk would chase this up with them. It was reported that the mole hills are still there, however at the moment they are not problematic. The Clerk reported that The Playground Inspection Company would be programming the Annual Inspection in the next couple of months.
 - 2) **Funding for the playground** – Cllr Pausey has applied for funding for new equipment for the playground. Update at next meeting.
 - 3) **LCC Funding (seating)** – The Clerk informed the meeting that the LCC funding money for the seating was now in the bank. A working group would meet outside of this meeting to discuss the furniture and placement.

09/2021 **Planning & Environment**

- a) **Planning applications received by Kilby Parish Council since the last meeting:**
 - 1) A planning application has come in since the Agenda was published 21/0295/FUL and 21/0293/LBC – Kilby St Marys C of E Primary School, Main Street, Kilby. The dismantling of the school chimney stack and replacement. The Council do not object and do not have any further comments. This will be relayed to BDC.
- b) **Update on Tottering Hall Farm (Halford Farm)** – The Chairman asked Cllr Clifford for an update – Cllr Clifford reported that he had had extensive talks with Cat Hartley from BDC regarding the footpath and the numerous applications for the Farm and buildings. There are no valid applications at present. The footpath has never had an application to move it from its present route. The Council agreed with Cllr Clifford that this is now a matter for LCC. The Clerk would contact Highways to see what the position of the pathway should be and report back at the next meeting. Cllr Jones asked that the Clerk also speak to Highways regarding the footpath from Fleckney Road down to the A5199, towards Arnesby. The way markers are missing or broken. A wire has apparently been fixed across one of the stiles on this path, causing a local resident to trip.
- c) **Land at the rear of Church Close** – Again, the Chairman asked Cllr Clifford for an update – He reported that he has spoken to the officer who has been dealing with the case and has been reassured that multiple visits had taken place and will continue to take place. The owner of the land had assured her that the skip, which was a temporary measure during lockdown would be removed.
- d) **Police update** – Cllr Pausey reported that the traffic surveys were all being put on hold due to the pandemic. He is hopeful for an update at the next meeting.

- e) **Highways update** – The Chairman reported that there had been rather a lot of Midland Rock traffic going through the village. He was concerned that the development now being done near the Leisure Centre should and could be rerouted. He will report back at the next meeting.

57/2020 **Public Forum** – No items

Meeting closed: 8.58pm

Next meeting: To be held on Tuesday 8th June 2021 at 7.30pm at Kilby St Marys C of E Primary School.