

**MINUTES OF THE ANNUAL MEETING OF KILBY PARISH COUNCIL held on Monday 11th May 2020 7.30 pm
via Zoom Conference Calling.**

Present: Cllr Andrew Collins
Cllr Gerry Tunnicliffe
Cllr Iain Jones
Cllr Mark Pausey
Mrs Tina Cox - Clerk to the Council

Also present: Cllr Adrian Clifford and 0 members of the public

01/2020 **Election of the Chairman for the ensuing year** – Cllr Jones proposed Cllr Collins, seconded by Cllr Tunnicliffe.

02/2020 **Election of the Vice Chairman for the ensuing year** – Cllr Tunnicliffe proposed Cllr Jones, seconded by Cllr McLoughlin.

The Meeting was then handed over to the Chairman Cllr Andy Collins.

03/2020 **Apologies for absence:** 0 Members of the public came forward to attend the meeting.

04/2020 **Code of Conduct: Members' Disclosure of interests and Requests for Dispensations** – Cllr McLoughlin and Cllr Jones disclosed an interest in Agenda item 9a as a friend. Cllr Collins and Cllr Pausey disclosed an interest in Agenda item 9b as a neighbour.

05/2020 **Minutes of the previous meeting** – The minutes of the meeting of the Council held on 3rd March 2020 were agreed as a true record and signed by the Chairman.

06/2020 **Matters arising from the minutes of the previous meeting not included elsewhere on the agenda** - None

07/2020 **Policy & Finance**

- a) **Financial Report to 31st March 2020** and a close of the year end accounts – it was resolved that the finance report (copied to all members and filed with these minutes) be received, approved and signed by the Chairman.
- b) **Update on LRALC Audit and subsequent actions** – The Clerk reported that the Auditor has been assigned and is Hayley Cawthorne. Due to COV19, contact will be via video links with Hayley, wet signatures for the AGAR forms will still need to be done and will be produced for the next meeting.
- c) **Yorkshire Bank** – The Clerk reported that the paperwork to use the account online is in the process of being sorted. The Clerk also reported that a mandate had also be done to add herself to the account, this is for the purpose of dealing with the bank by telephone.
- d) **Asset Register 2020 (Circulated to all members prior to this meeting)** – Resolved that the register was correct.

08/2020 **Open Spaces/Assets**

- a) **Update on Parish Maintenance to include:**
 - 1) **Update on the playground and Final Inspection** – All work to the playing field trees have been carried out and the ground has been made safe. The Clerk will now instruct the Playground Inspection Company to do the Annual Inspection.
 - 2) **Funding for the Playground** – Cllr Pausey reported that the funding for the playground resurfacing has been rejected due to the COV19 crisis, there is the possibility of reapplying in the future.

09/2020 **Planning & Environment**

- a) **Planning applications received by Kilby Paris Council since the last meeting:**

- 1) **19/1567/FUL – Erection of 2 dwellings on land North of Broadway Farm** – A new set drawings/design have been submitted. Cllr Collins reported that there is a dramatic difference in the design, more low key and sympathetic to the village – revised comments are agreed and will be submitted.
- b) **United Reform Church –**
 - 1) **Update on the church sale and the prospect of gaining listed status** – The application for listing the building was rejected by English Heritage. The sale of the property was going ahead.
- c) **Update Leicester and Leicestershire Strategic Growth Plan Consultation –**
 - 1) **KPC future CPRE Membership for 2020/2021** – Resolved and the Council agreed that the membership would not be renewed for the forthcoming year.

10/2020 **Public Forum**

Meeting closed: 8.15pm

Next meeting: Tuesday 2nd June 2020 at 7.30pm via Zoom Conference Calling.