

**MINUTES OF THE ANNUAL MEETING OF KILBY PARISH COUNCIL held on Tuesday 7th May 2019 7.50 pm
at the United Reformed Church, Main Street, Kilby**

Present: Cllr Andrew Collins
Cllr Gerry Tunnicliffe
Cllr Iain Jones
Cllr Mark Pausey
Mrs Tina Cox - Clerk to the Council

Also present: Cllr David Jennings and 8 members of the public

01/2019 **Election of the Chairman for the ensuing year** – Cllr Jones proposed Cllr Collins, seconded by Cllr Tunnicliffe.

02/2019 **Election of the Vice Chairman for the ensuing year** – Cllr Tunnicliffe proposed Cllr Jones, seconded by Cllr Pausey.

The Meeting was then handed over to the Chairman Cllr Andy Collins.

03/2019 **Apologies for absence:** Cllr Adrian Clifford.

04/2019 **Welcome to Cllr Mark Pausey** –The Chairman welcomed Cllr Mark Pausey to Kilby Parish Council.

05/2019 **Code of Conduct: Members' Disclosure of interests and Requests for Dispensations** – Cllr Collins & Cllr Pausey as neighbours have an interest in Agenda item 11/2019(a)(4), Cllr Jones as a friend of the site owner has an interest in Agenda item 11/2019(a)(1) and Cllr Tunnicliffe as a resident has an interest in Agenda item 11/2019(d) Cllr Pausey declared an interest in 11/2019(b)(1).

06/2019 **Minutes of the previous meeting** – It was noted that 2019 was missed from the previous minutes. The minutes of the meeting of the Council held on 5th March 2019 were agreed as a true record and signed by the Chairman.

07/2019 **Matters arising from the minutes of the previous meeting not included elsewhere on the agenda.**

08/2019 **Councillor Vacancy** – Chairman Collins welcomed Cllr Mark Pausey to Kilby Parish Council.

09/2019 **Policy & Finance**

- a) **Financial Report to 5th March 2019** – it was resolved that the finance report (copied to all members and filed with these minutes) be received and approved
 - 1) **Update on S106 monies being held by BDC (copied to all members prior to the meeting)** – The sum of £5044.33 has been requested from BDC following a report being done of the final work to the castle structure and the plaque stating that it conforms to the relevant British Standards.
- b) **Update on LRALC Audit and subsequent actions** – The Clerk reported that a full Audit had been carried out by a representative of PKJ Littlejohn, the Auditing Company assigned by LRALC had done a thorough Audit and a report will follow shortly. Some minor points were noted, including numbering of minutes pages, more in depth Agenda items but all in all it was very favourable.
- c) **Councillor email accounts on yahoo** – The clerk reported that there was now a yahoo email account setup for each Councillor for the purpose of Kilby Parish Council correspondence. Login information will be sent out to each Councillor in the next couple of days. The Councillors were requested by the Clerk to pick up the link and send a test back to the Clerks email. Any problems would be reported to the Clerk.
- d) **Asset Register 2019 (Circulated to all members prior to this meeting)** – RESOLVED that the register was correct.
 - 1) **Selling of assets** – The Clerk reported that although the selling of the organ had been agreed no money had been received. Cllr Jones will contact the person interested and

will feedback at the next meeting. At the meeting it was agreed by all Councillors that the selling of the shed would go out to tender, with a notice on the board for people to bid. Cllr Collins would provide some pictures to accompany the notice.

10/2019 Open Spaces/Assets

a) Update on Parish Maintenance to include:

- 1) **Update on the playground and Final Inspection findings** – The final inspection showed 2 minor defects; the corners of underside of the steps needed ‘rounding’ more and there needed to be a plaque showing compliance, all works had now been completed and a report sent to BDC for reimbursement of the S106 monies. At the time of the meeting the Clerk was still waiting to hear back from BDC. Other maintenance to the equipment namely chains, seat bolts and shackles for the swings would be sourced by Tony Kilsby and he would report back to the Council at the next meeting.
- 2) **Future weekly and quarterly inspections owing to the resignation of Cllr Butler and Cllr Kilsby** – RESOLVED – Cllr Jones and Cllr Pausey will both attend the ½ day course run by LRALC and will carry out the inspections, in the interim Gail Butler and Tony Kilsby have both said they will both shadow Cllr Jones and Cllr Pausey with these tasks.
- 3) **Future defibrillator inspections and maintenance including lighting in the telephone box** – Tony Kilsby has replaced the bulb in the telephone box. He is happy to keep doing the inspections and maintenance on the equipment. He noted that the battery indicator is registering 1/3, however the label on the batteries stated they expire at the end of May 2019. He will speak to Community Heartbeat and report back at the next meeting.

11/2019 Planning & Environment

a) Planning applications received by Kilby Paris Council since the last meeting:

- 1) **19/0351/CLASSQ – Conversion of 2 barns rear of Broadway Farm** – After consultation with all Councillors comments had been sent to BDC on the 1st May 2019, the comments can be viewed on the BDC website.
- 2) **19/0316/FUL – Construction of 1 detached dwelling plot 2, Limes Farm** – After consultation with all Councillors comments were sent to BDC on the 8th April 2019, the comments can be viewed on the BDC website.
- 3) **19/0242/DOC – Discharge of condition 3 – Wells Avenue** – No further comments by KPC noted.
- 4) **190166/NMAT 19A Main Street, Kilby – None material amendments to the original plan** – No further comments by KPC noted.

b) United Reform Church –

- 1) **Update on the church and the prospect of gaining listed status** - Cllr Jones gave a brief update to the meeting. He has had discussions with Jeremy Lake – A Listing Officer for English Heritage, now self-employed. In summary the building is quite significant and could be listable. Certainly the local Conservation officer should be contacted with a view to having it put on the Historical Environmental record as non-designated asset of historical value. The shell should be retained as part of the village landscape. he would be happy to visit and write short report in support of a listing application, as this chapel has a strong sense of rural community. Further discussion on these matters and cost of report will be reported at the next meeting. David Jennings, County Councillor advised we apply for listing, and contact John Richardson at Blaby District Council to progress protection of the building, site and heritage .
- 2) **KPC Meeting arrangements as from September 2019 onwards** – The Clerk confirmed that the meetings from September 2019 onwards would be at Kilby Primary School. A room and the car park would be available, dates had been given to the School of the meeting dates for the year. The Clerk advised that there would be a rise in cost from £20 per meeting to £30. RESOLVED – Councillors agreed on the increase.

- c) **Update Leicester and Leicestershire Strategic Growth Plan Consultation –**
- 1) **Update on the CPRE Meeting held on the 4th April 2019 at Billesdon attended by Cllr Collins** –Cllr reported that the meeting was well attended, with around 250 people. Further groups were in attendance Willoughby Waterley Residence Association and SELAG. Although there is still no firm decisions been made he found the meeting very informative.
 - 2) **KPC future CPRE Membership for 2019/2020** – Cllr Collins recommended that KPC would retain their membership with CPRE for another year at a cost of £36 for the year, enabling the Council to be informed and updated with the situation. RESOLVED – all Councillors agreed.
- d) **Update on sewage issues around Wistow Close and Wistow Green – Cllr Tunnicliffe** reported that it had been approx. 3 weeks since he had last seen anyone from STW looking at the drainage system. No report has been sent to residents or The Contractors to STW, Amey had promised a report to the residents who had had the grey water issue once again, the Clerk will chase. Further discussion by the KPC, the Clerk will chase STW and report back at the next meeting.
- e) **A5199 signage** – New road markings are now in place along with blue rumble strips. Cllr Collings had received an email from David Mouland saying that the Highways Agency was actively considering reducing the speed limit around the junction and that the signs would be recalibrated accordingly.
- f) **Heavy construction traffic for servicing the neighbouring villages of Kibworth and Fleckney developments** – Although some reduction in the traffic had been noticed Cllr Pausey suggested contacting the HSE.
- g) **Fly-tipping update – report from BDC on the incidents reported – Councillors to discuss** – The Clerk reported that although a Freedom of Information request had gone into BDC they had not yet given this information. After discussion it was felt that there was an increase in incidents and other options would be looked into e.g. fencing the layby. Cllr Jennings suggested contacting David Gould for advice at BDC.

Public Forum

12/2019

- a) A parishioner asked the Council if something could be done regarding parking near to the junction of Wells Avenue. They felt that parking too close the junction could result in a collision or cars being damaged. The Clerk will speak to the local PSCO regarding the issue and report back at the next meeting.

Meeting closed: 9.35pm

Next meeting: Tuesday 4th June 2019 at 7.30pm at United Reformed Church, Kilby.