

# KILBY PARISH COUNCIL

Serving the Villages of Kilby and Foston  
in the District of Blaby  
Leicestershire

**Clerk to the Council:** Mrs Tina Cox, Willow Farm,  
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## NOTICE OF MEETING

**NOTICE is given that the Annual Meeting of KILBY PARISH COUNCIL will be held on Tuesday 10th May 2022 at 8pm at Kilby C of E Primary School and Members of the Council are summoned to transact the business shown in the attached Agenda.**

All meetings of the Council are open to the public and press and they are welcome to attend. There is a "Public Forum" item at which members of the public may make comment or ask questions about matters relating to the work of the Council.

*T.Cox*

Tina Cox  
Clerk to the Council  
4<sup>th</sup> May 2022

## AGENDA

**66. Election of Chairman for the ensuing year**

**67. Election of Vice Chairman for the ensuing year**

**68. Apologies**

**69. Code of Conduct: Members' Disclosure of interests and Requests for Dispensations**  
relating to items on the agenda

**70. Minutes of the previous meeting** – approve the minutes of the meeting held on the 8<sup>th</sup> March 2022. (Circulated to all Councillors prior to the meeting)

**71. Matters Arising from the minutes of the previous meeting not included elsewhere on the agenda** (for information only)

**72. Report from County Councillor LCC-Cllr Les Phillimore** – update on MVAS and any issues or information from LCC.

**73. Report from District Councillor – Cllr Adrian Clifford** – update on any local issues or information from BDC.

**74. Policy & Finance**

a) To receive and approve Financial Report as at 31<sup>st</sup> March 2022 and Year end 2021/2022:

1) Cheques submitted since the last meeting:

LRALC	722	Internal audit services	£180
T.Cox	723	Clerks Salary January 2022	£284.26
T.Cox	724	Clerks Salary February 2022	£284.26
Information Commissioner	725	GDPR renewal fee	£40.00
Kilby C of E Primary School	726	Meeting room hire	£30.00
T.Cox	727	Mileage claimed by clerk 2021 -2022	£25.20
T.Cox	728	Clerks' salary March 2022 (including back pay)	£340.42
		Total	£1184.14

The Balance per the Bank Statement as of 31<sup>st</sup> March 2022 is £12970.26. Cheque 728 is still to be presented at the bank. Bringing the balance to £12,629.95

For audit purposes the accounting statement is £12970.26. This being the amount at the year end. RESOLVED - the Chairman to sign off year end 2021/2022.

- b) To receive and approve Annual Governance and Accountability Return 2021/2022 (AGAR2) (copied to all members prior to the meeting - The Certificate of Exemption for smaller Councils not exceeding £25,000) to be agreed, signed and dated by the Chairman.
- c) Annual Governance Statement 2021/2022 (copied to all members prior to the meeting) – The Clerk will read out the statements, to be agreed by the Council, signed and dated by the Chairman.
- d) Accounting Statements 2021/2022 (copied to all members prior to the meeting)- The Clerk will read out the statements, to be agreed by the Council, signed and dated by the Chairman.
- e) Auditors report – findings from the Auditors report (not available at the time of setting the agenda).
- f) Model Code of Conduct Training – Training being given by LRALC to all Parish Councils either in person on 18<sup>th</sup> May 2022 2-4pm The Chamber, Blaby District Council or via Zoom on 6<sup>th</sup> June 2022 a 6-8pm.

## 75. Open Spaces/Assets

- a) Update on Parish Maintenance to include:
  - 1) Update on Playground inspection – update on the castle window.
  - 2) Funding for the playground – update from Cllr Pausey.
  - 3) Seating for the playground – work around the arbor area including willow work.
- b) Noticeboards – general notices and updates. Consideration for another noticeboard.

## 76. Planning and Environment

- a) Planning application received by Kilby Parish Council since the last meeting-none received.
- b) Planning applications awaiting decisions:
  - 1) 21/0654/FUL – Halford Farm, Kilby - Proposed alterations to existing vehicular access to provide a kerb radii on Fleckney Road, re-positioning of the existing gates and pedestrian gateway approximately 7m south and 5.5m east within the site providing a set-back of 16m from the highway boundary, erection of replacement fencing and gateway and associated landscaping – RESOLVED -Comments have been raised by Kilby Parish Council and can be viewed on the Blaby District Council website-Awaiting decision.
  - 2) 21/0507/HH – Broadway Farm – 1 1/2 storey extension to form car port, garages and workshop – RESOLVED No further comments regarding this application have been submitted. Previous comments can be viewed on the Blaby District Council Website-Awaiting a decision.
- c) Planning application updates:
  - 1) 21/1435/FUL - Wayside Farm Welford Road Kilby Leicestershire LE18 3TE Subdivision of Wayside Farm to create separate dwelling from existing stable/guest accommodation- Application refused.
  - 2) 21/1190/FUL- 15 Main Street Kilby Leicestershire LE18 3TD – Conversion of one barn into a dwelling – Application withdrawn during consultation.
  - 3) 21/1337/HH – Halford Farm, Fleckney Road, Kilby - Two and single storey front and rear extensions with balcony to rear, detached garage and new brick wall boundary walls (to include demolition of existing extension and outbuilding)- Application approved.
  - 4) 21/0830/FUL – 35 Main Street, Kilby – Demolish of existing outbuildings, construction of new 4 bed dwelling, together with car parking for new dwelling and No. 35 and 37, at the rear of no. 35 Main Street, Kilby – Application withdrawn during consultation.
- b) Pre-application consultation – Solar Farm, Wistow - update
- c) Land at the rear of Chapel Close – update
- d) Hinckley Freight Interchange Consultation – update from Cllr Collins.
- e) Multi Agency Meeting 5<sup>th</sup> May 2022 update- Meeting with Cllr Les Phillimore, Cllr Andy Collins, Cllr Mark Pausey, PC Ian Wardle and Market Harborough Planning.
- f) Community Facebook page/Parish Council Facebook page – discussion as to the value of a Facebook page for Kilby.

## 77. Public Forum

**Next Meeting:** Tuesday 14<sup>th</sup> June 2022 at Kilby C of E Primary School at 7.30pm