

KILBY PARISH COUNCIL

Serving the Villages of Kilby and Foston
in the District of Blaby
Leicestershire

Clerk to the Council: Mrs Tina Cox, Willow Farm,
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NOTICE OF MEETING

NOTICE is given that the Annual Meeting of KILBY PARISH COUNCIL will be held by Zoom Conference call on Tuesday 4th May 2021 at 7.30 pm and Members of the Council are summoned to transact the business shown in the attached Agenda.

All meetings of the Council are open to the public and press and they are welcome to attend. There is a "Public Forum" item at which members of the public may make comment or ask questions about matters relating to the work of the Council.

Join Zoom Meeting

<https://us02web.zoom.us>

Meeting ID: 895 9305 0560

Passcode: 842053

T.Cox

Tina Cox
Clerk to the Council
28th April 2021

AGENDA

1. **Election of Chairman for the ensuing year**
2. **Election of Vice Chairman for the ensuing year**
3. **Apologies**
4. **Code of Conduct: Members' Disclosure of interests and Requests for Dispensations**
relating to items on the agenda
5. **Minutes of the previous meeting** – approve the minutes of the meeting held on the 9th March 2021.
(circulated to all Councillors prior to the meeting)
6. **Matters Arising from the minutes of the previous meeting not included elsewhere on the agenda**
(for information only)
7. **Policy & Finance**
 - a) To receive and approve Financial Report as at 31st March 2021:
 - 1) Cheques submitted since the last meeting:

Zoom Meeting	cheque number 688	£28.78
ICO	689	£40.00
T. Cox	690	£195.48
	Total	£264.26

The Balance per the Bank Statement as of 31st March 2021 is £11408.22

There are 2 cheques yet to be presented at the bank. Cheque number 689 for £40.00 and cheque number 690 for £195.48 totalling £235.48, bringing the balance at the bank to £11,172.74. This being the amount at the year end. Resolve the Chairman to sign off year end.

- b) To receive and approve Annual Governance and Accountability Return 2020/2021 (AGAR2) (copied to all members prior to the meeting - The Certificate of Exemption for smaller Councils not exceeding £25,000) to be agreed, signed and dated by the Chairman.
- c) Annual Governance Statement 2020/2021 (copied to all members prior to the meeting) – The Clerk will read out the statements, to be agreed by the Council, signed and dated by the Chairman.
- d) Accounting Statements 2020/2021 (copied to all members prior to the meeting)- The Clerk will read out the statements, to be agreed by the Council, signed and dated by the Chairman.
- e) Auditors report – findings from the Auditors report (not available at the time of setting Agenda).
- f) Format of Parish Council Meetings – Moving Public Forum up and include District and County report – Councillors to discuss.

8. Open Spaces/Assets

- a) Update on Parish Maintenance to include:
 - 1) Update on Playground inspection
 - 2) Funding for the Playground
 - 3) LCC Funding (seating) - update

9. Planning and Environment

- a) Planning application received by Kilby Parish Council since the last meeting- none received.
- b) Update on Tottering Hall Farm (Halford Farm)
- c) Land at the rear of Chapel Close – update
- d) Police -update
- e) Highways – update

10. Public Forum

Next Meeting: Tuesday 8th June 2021, venue to be confirmed